

**Advisory Committee
Town of Hanover
550 Hanover Street
Hanover, MA 02339**

Meeting Minutes of April 10, 2013

Committee Attendees: Brian Barthelmes, David Bond, Florence Grady, Jim Van Arsdale
John O'Leary, Jerry O'Hearn, Helen Graves, Joan Young, Wayne Moores

Others: Janine Smith, Troy Clarkson, Bob Murray, Roger Leslie

Brian Barthelmes, Advisory Committee Chairman, opened the meeting at 6:30 p.m. in the Advisory Committee Hearing Room at Town Hall.

Senior Town Accountant Update:

Janine Smith announced that a current employee, Scott Curtis has moved into the Treasurer/Collector position vacated by Darleen Sullivan. Gary Young, an external candidate, has been hired to fill the vacant Assistant Treasurer/Collector position.

Annual Town Meeting Article 34 – Stetson House Climate Control:

Bob Murray, Facilities Engineering Manager, and Roger Leslie from the Board of Overseers of the Stetson House provided an update on the scope of the work and estimated costs for climate control at the Stetson House. The project will begin with the installation of air conditioning on the first floor. This will remove some of the moisture.

Special Town Meeting Articles, 3, 4, & 5:

Bob Murray provided revised cost estimates for generators for Town Hall and Fire Station Headquarters. These would be diesel generators. Fire Chief Jeff Blanchard has obtained a used generator for the Council on Aging. Special Town Meeting Article 5, requests \$133,000 for the purchase and installation of an emergency generator at the Council on Aging. This expense can be reduced approximately \$20,000 due to the acquisition of the used generator.

Annual Town Meeting Article 35 – Hackett's Pond Dam Restoration:

The Advisory Committee informed Roger Leslie that they had voted in support of the Town Meeting article that requests funding for repairs to the Hackett's Pond Dam.

FY2014 Budget Requests:

Town Manager Troy Clarkson provided the Advisory Committee with a summary of revenue from Ambulance Receipts since 2006 and what is projected for FY2014.

The Advisory Committee voted on the following FY2014 Department budget requests:

Florence Grady made a motion to accept the FY2014 Fire Department Salary budget in the amount of \$2,328,344. Joan Young seconded the motion. Brian Barthelmes voted opposed. All others were in favor.

Florence Grady made a motion to accept the FY2014 Fire Department Expense budget in the amount of \$226,095. David Bond seconded the motion, and it was so voted unanimously.

The Committee discussed the FY2014 Emergency Management Salary and Expense budget request.

Helen Graves made a motion that \$0 be appropriated for the FY2014 Emergency Management Salary budget. Wayne Moores seconded the motion. Florence Grady and Joan Young voted opposed. All others were in favor.

Florence Grady made a motion to accept the FY2014 Emergency Management Expense budget in the amount of \$5,100. Jim Van Arsdale seconded the motion, and it was so voted unanimously.

Troy Clarkson provided information about the proposed reorganization for the Department of Municipal Inspections. The proposed DMI reorganization will be discussed at the Board of Selectmen's April 22, 2013 meeting.

David Bond made a motion to accept the FY2014 DMI Salary Budget in the amount of \$576,076. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 DMI Expense Budget in the amount of \$40,300. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Animal Control Salary Budget in the amount of \$14,411. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Animal Control Expense Budget in the amount of \$3,743. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Emergency Communications Salary Budget in the amount of \$514,521. Joan Young seconded the motion. Florence Grady recused herself from voting. All others were in favor.

David Bond made a motion to accept the FY2014 Emergency Communications Expense Budget in the amount of \$56,910. Jerry O'Hearn seconded the motion. Florence Grady recused herself from voting. All others were in favor.

David Bond made a motion to accept the FY2014 South Shore Regional School Assessment in the amount of \$685,008. Helen Graves seconded the motion, and it was so voted unanimously.

Helen Graves made a motion to accept the FY2014 DPW Administration Salary Budget in the amount of \$182,800. Joan Young seconded the motion, and it was so voted unanimously.

Helen Graves made a motion to accept the FY2014 DPW Administration Expense budget of \$51,000. Joan Young seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 DPW Highway Salary Budget in the amount of \$366,500. Jim Van Arsdale seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 DPW Expense Budget in the amount of \$160,310. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Snow & Ice Overtime Budget in the amount of \$71,000. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Snow & Ice Expense Budget in the amount of \$316,000. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Street Light Expense Budget in the amount of \$61,000. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Public Grounds Salary Budget in the amount of \$305,024. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Public Ground Expense Budget in the amount of \$57,600. Florence Grady seconded the motion, and it was so voted unanimously.

Jim Van Arsdale made a motion to accept the FY2014 Transfer Station Salary Budget in the amount of \$233,000. David Bond seconded the motion, and it was so voted unanimously.

Jim Van Arsdale made a motion to accept the FY2014 Transfer Agent Expense Budget in the amount of \$681,500. Joan Young seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 DPW Town Gas Pump Expense Budget in the amount of \$282,000. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Visiting Nurse Salary Budget in the amount of \$108,767. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Visiting Nurse Expense Budget in the amount of \$1,500. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Council on Aging Salary Budget in the amount of \$153,817. Wayne Moores seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Council on Aging Expense Budget in the amount of \$40,552. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Veteran's Agent Salary Budget in the amount of \$16,424. Joan Young seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Veteran's Agent Expense Budget in the amount of \$95,357. Jim Van Arsdale seconded the motion, and it was so voted unanimously.

John O'Leary made a motion to accept the FY2014 Library Salary Budget in the amount of \$344,904. Florence Grady seconded the motion, and it was so voted unanimously.

Jerry O'Hearn made a motion to accept the FY2014 Library Expense Budget in the amount of \$170,038. Helen Graves seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Debt Service Principal Expense in the amount of \$3,415,872. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Debt Service Long Term Interest Expense in the amount of \$1,677,260. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Debt Service Short Term Interest Expense in the amount of \$105,955. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Pension/ Retirement Expense in the amount of \$2,836,018. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Worker's Compensation Expense in the amount of \$203,699. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Unemployment Compensation Expense in the amount of \$220,000. Joan Young seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Health Insurance Expense in the amount of \$2,984,764. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Life Insurance Expense in the amount of \$14,900. Joan Young seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Education Benefits Expense in the amount of \$6,000. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Employee Medical Expense in the amount of \$37,945. Joan Young seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Risk Management Expense in the amount of \$243,468. Florence Grady seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the FY2014 Reserve Fund Transfer in the amount of \$190,000. Florence Grady seconded the motion, and it was so voted unanimously.

May 2013 Town Meeting:

Brian Barthlemes said that he will be away during the time period for the May 2013 Town Meeting and asked for a volunteer to speak at Town Meeting. Jim Van Arsdale volunteered to do some of the speaking, along with Florence Grady.

FY2014 Budget Message:

The Committee reviewed the proposed FY2014 budget message to be included in the May 2013 Town Meeting warrant. David Bond made a motion to accept the budget message as written, Florence Grady seconded the motion, and it was so voted unanimously.

Annual Town Meeting Article 3: Florence Grady made a motion to accept the appropriation of \$190,872 for the purchase and installation of an emergency generator at Town Hall. Florence Grady seconded the motion. Brian Barthelmes voted opposed. All others were in favor.

Annual Town Meeting Article 4: Florence Grady made a motion to accept the appropriation of \$160,710 for the purchase and installation of an emergency generator system for the Fire Department Headquarters. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

Annual Town Meeting Article 5: Florence Grady made a motion to accept the appropriation of \$113,000 for the installation of an emergency generator system for the Senior Center. David Bond seconded the motion. Brian Barthelmes voted opposed. All others were in favor.

Annual Town Meeting Article 6: Helen Graves made a motion to accept the appropriation of \$175,000 for the renovations to the Board of Selectmen hearing room. John O'Leary seconded the motion, and it was so voted unanimously.

Annual Town Meeting Article 11: David Bond made a motion to re-open the vote on Special Town Meeting Article 11 regarding town-wide servers. Florence Grady seconded the motion, and it was so voted unanimously. David Bond made a motion to accept the appropriation of \$150,000 for town-wide servers. Florence Grady seconded the motion, and it was so voted unanimously.

Annual Town Meeting Article 15 – Water Enterprise Budget:

Florence Grady made a motion to accept \$1,250,700 for Personal Services for the FY2014 Water Enterprise Budget. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

Florence Grady made a motion to accept \$1,065,450 for Other Expenses for the FY2014 Water Enterprise Budget. Helen Graves seconded the motion, and it was so voted unanimously.

Florence Grady made a motion to accept \$719,749 for Debt Service for the FY2014 Water Enterprise Budget. David Bond seconded the motion, and it was so voted unanimously.

Annual Town Meeting Article 26: David Bond made a motion to re-open the discussion and vote on Article 26, regarding the Interchange District. Helen Graves seconded the motion, and it was so voted unanimously. David Bond made a motion to change the Advisory Committee's recommendation to "Recommendation to be made at Town Meeting". Jerry O'Hearn seconded the motion, and it was so voted unanimously.

Annual Town Meeting Article 34: David Bond made a motion to re-open the discussion and vote on Article 34, regarding Stetson House Climate Control. Jerry O'Hearn seconded the motion, and it was so voted unanimously. David Bond made a motion to change the Advisory Committee's recommendation to appropriate \$15,000 for Climate Control at the Stetson House. Jim Van Arsdale seconded the motion, and it was so voted unanimously.

Advisory Committee motions and recommendations:

The Advisory Committee reviewed Advisory Committee motions and recommendations to be included in May 2013 Special and Annual Town Meeting warrants.

Florence Grady made a motion to accept all motions in the Special Town Meeting warrant. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

John O'Leary made a motion to accept the Advisory Committee's motion on Annual Town Meeting Article 13, Jerry O'Hearn seconded the motion, and it was so voted unanimously.

Florence Grady made a motion to accept Advisory Committee motions on Annual Town Meeting articles 1 through 12. David Bond seconded the motion, and it was so voted unanimously.

David Bond made a motion to accept the Advisory Committee motions on Annual Town Meeting articles 14 through 42. Jerry O'Hearn seconded the motion, and it was so voted unanimously.

Florence Grady made a motion to adjourn the meeting at 10:20 p.m. Helen Graves seconded the motion, and it was so voted unanimously.

Prepared by: Audrey Barresi, Advisory Committee Secretary