

Hanover Advisory Committee
550 Hanover Street
Hanover, MA 02339
Meeting Minutes
Thursday, March 2, 2017 – 7:00 pm

Opening:

The meeting was opened at 7:02 p.m. by Edward Hickey, Chairman.

Committee Attendees:

Edward Hickey
Angela Blanchard
Emmanuel Dockter
Joan Port-Farwell
Wayne Moores
Sandra Hayes
Jerry O'Hearn
Gavin Little-Gill

Absent

Brandon Freeman

Other Attendees:

Anthony Marino, Assistant Town Manager
Troy Clarkson, Town Manager
Chelsea Stevens, Acting Director of Finance
Jeffrey Blanchard, Fire Chief
Walter Sweeney, Police Chief

Review of Meeting Minutes

Sandra Hayes made a motion to accept the minutes from February 13th and February 15th as written. This was seconded by Joan Port-Farwell. All were in favor and the motion passed.

General Discussion

Advisory Committee Chairman Edward Hickey explained the role of the Advisory Committee in diligently reviewing and then putting forth their recommendations regarding the Town of Hanover's proposed annual budget, appropriations and expenditures. Mr. Hickey informed those present that a previous meeting with Town Manager Troy Clarkson was productive towards improving communication with Mr. Clarkson's office and the Advisory Committee. Mr. Hickey reiterated the Committee's prior request for an electronic copy of the detailed expenses and expenditure estimates contained in the Town Manager's budget for the purposes of the Committee's internal analysis and debate. Mr. Hickey asked Troy Clarkson to explain his reluctance to provide said information for the benefit of the Committee members not present at their prior meeting. Mr. Clarkson stated that the Town Manager's office is charged with the important task of producing and maintaining the Town's complex and detailed budget, and he is concerned that multiple copies of the budget could adversely affect its accuracy and integrity. Edward Hickey stated that the Advisory Committee and Mr. Clarkson would agree to disagree on this issue. Mr. Hickey explained that the information is all publically available and that Vice Chairman Emmanuel Dockter manually created a spreadsheet for the Committee to fulfill this request. Emmanuel Dockter stated that having one document that lists the past 4 years actuals as well as the current years proposed amount is very helpful for the Committee's understanding and discussions. Mr. Dockter also stated that any help Mr. Clarkson's office could provide to verify the accuracy of the figures would be

appreciated. Gavin Little-Gill inquired if all the figures for the budget are located in one file. Mr. Clarkson stated no, some are together in one system but others are kept separately in software at different departments.

Advisory Committee Chairman Edward Hickey explained the Committee's interest in crafting motion language for the General Fund Operating Budget to create an automatic reduction to the total budget (and therefore the overall levy) by the requested amount if said article is voted down at Town meeting. Including language that gives residents an estimate of the possible increase in an average tax payer's bill, should the warrant article pass, would also be helpful. Mr. Hickey explained the Committee's interest in giving residents more information at Town meeting to insure they understand the important value their vote carries thus hopefully inspiring them to engage more frequently. Troy Clarkson stated that the motivation for this proposal is good; however, he believes this issue would be the purview of the Board of Selectmen and such a change would have to be discussed and approved by them. Mr. Clarkson stated that although Town meeting has the power to vote down warrant articles including the budget, appropriations or expenditures, where that money goes instead would be at the discretion of the Town Manager and or Board of Selectmen. Mr. Clarkson understands the Committee's desire to provide tax relief to the residents; however, he believes that large tax relief could be achieved more efficiently with increased revenue such as the proposed revitalization of the Hanover Mall. Gavin Little-Gill stated that many residents in Hanover, including neighbors of his, will have to leave Hanover if the taxes continue to increase at the current trend. Mr. Little-Gill stated that the income of Hanover residents is simply not keeping pace with tax increases. Mr. Clarkson stated that his office and the Board of Selectmen are cognizant of the increasing financial pressure put on residents and that unfortunately this generation of tax payers is playing catch up with large infrastructure expenditures that prior generations did not address. Mr. Clarkson suggested that a Tax Relief Task Force be created to discuss and propose solutions to this issue. Edward Hickey stated that some residents feel disenfranchised and powerless to effect any real change at Town meeting which is why he believes adding more detailed financial language to warrant articles would improve their understanding. Troy Clarkson stated that he believes creating an automatic budget reduction mechanic as proposed by Mr. Hickey would have the effect of ceding or reducing some of the Advisory Committee's authority to review financial details and make their recommendations. Mr. Hickey disagreed and believes the Advisory Committee is still giving their recommendation yet providing additional valuable financial impact information to residents. Troy Clarkson reiterated his view that policy issues are the authority of the Board of Selectmen, and the budget document is in and of itself a policy document. Emmanuel Dockter inquired if town meeting approved expenditures in turn drive the revenue that must be collected. Troy Clarkson replied that the exact opposite is true. The expected revenue drives the expenditures. Mr. Hickey inquired if the Committee would like to vote on pursuing warrant article language additions. Angela Blanchard stated that she believes a vote at this point is premature and more discussion is needed. Mr. Hickey stated that further discussion is referred to the next meeting.

Advisory Committee Chairman Edward Hickey inquired regarding a memo to Troy Clarkson dated November 10, 2016 regarding a Committee request for a list of Town owned vehicles. Assistant Town Manager Anthony Marino provided copies of a list of Town-owned vehicles for certain select departments to all Committee members. (see attached) The Committee thanked Mr. Marino for the information and will review the list.

Review of FY18 Fire Department Budget with Fire Chief Jeffrey Blanchard

Advisory Committee Chairman Edward Hickey commended Chief Blanchard on the Fire Department's detailed and conservative budget. Mr. Hickey also thanked Chief Blanchard for his diligent work obtaining a large grant for the purchase of a new ladder truck. Mr. Hickey inquired regarding fire department overtime costs. Chief Jeffrey Blanchard explained the increase in annual call volume from 1,900 calls to 3,000. Chief Blanchard also explained in detail the reasoning behind overtime and call

firefighters versus hiring another full time firefighter. Chief Blanchard believes the overtime costs do not currently justify the hiring of another full time firefighter. Chief Blanchard also explained a federal grant for fire fighter staff that the department will be pursuing. The grant would allow the department to add an extra staff member to each crew, and a large portion of the salary costs would be paid by the grant during the first, second and third years of employment. Sandra Hayes inquired regarding the increase budget for fire fighter education. Town Manager Troy Clarkson stated that these increases are speculative based on the fact that the fire fighter union and the Town are currently in the process of contract negotiations. Chief Blanchard previously stated that the six minute call arrival time goal is achieved 50%-60% of the time on average. The first call will have a quicker response time but as more calls come in succession, call response time lengthens. Emmanuel Dockter inquired what response time the department is achieving 90% of the time. Chief Blanchard said he didn't have that figure available but would obtain it. Emmanuel Dockter inquired regarding a number of individual line items that are budgeted for more than was expended last year, and Chief Blanchard explained each one. For "suppression of fire", Chief Blanchard explained that the budget is for twenty call fire fighters and currently the department only has fifteen. More or less of the budget line item can be expended depending on issues such as a dry spring leading to more brush fires. For "other pay – training", Chief Blanchard explained that union contracts require ongoing training and such training can conflict with regularly scheduled shifts, hence the extra pay for another fire fighter. For "repair- maintenance", Chief Blanchard explained that certain pieces of equipment such as EKGs and stretchers have to be sent out for repair-maintenance by the authorized manufacturer to comply with regulations. Also, stretchers will be replaced shortly because they currently don't meet crash standards or standards for safe lifting by fire fighters. For "ambulance bill services", Chief Blanchard explained that the department would like to turn over more of the ambulance run record keeping tasks to an outside company. The cost of upgrading and maintaining the computer hardware and software is extensive, and outsourcing this work will improve ambulance response times greatly. Joan Port-Farwell inquired if the additional cost of this wasn't approved, what area of the budget could be reduced to make funds available for it. Chief Blanchard stated that he couldn't reduce the budget in any other area and would simply buy the new hardware and software required and continue the ambulance record keeping in house. The Committee thanked Chief Blanchard for his time and he departed at 8:46 pm.

Review of FY18 Police Department Budget with Police Chief Walter Sweeney Jr.

Advisory Committee Chairman Edward Hickey commended Chief Sweeney on the Police Departments detailed and conservative budget. Chief Walter Sweeney stated that he is very proud of the level of services his department has been able to provide the residents of Hanover. Chief Sweeney also commented on the changing times and how training in active shooter situations, terrorism and chemical weapons is a new reality for his police department. Emmanuel Dockter inquired regarding a number of individual line items that are budgeted for more than was expended last year, and Chief Sweeney explained each one. For "overtime", Chief Sweeney explained that this figure varies each year depending on how much time officers are off the job including such things as required courthouse attendance and illness. Chief Sweeney also noted that he is down three officers with two leaving for other employment and one retirement. Chief Sweeney explained the process of hiring new officers and outlined an eighteen month time frame from the initial request to when the new officer is actively on the job. Chief Sweeney also explained that although he has been short as many as six officers at certain times, he allocates overtime to the salary line to keep that line item within budget. For "shift differential", Chief Sweeney explained this line item is similar to overtime and is difficult to accurately forecast based on the variability of situations with officers. For "uniform cleaning", Chief Sweeney explained that this is a contractual requirement providing each officer with a set amount of funds for uniform cleaning. Due to the fact that some officers do not utilize these funds, it is not consistently expended each year. For "computer stipends", Chief Sweeney explained that this is also a contractual requirement for training of any employee who utilizes a computer in the course of their duties. The Committee thanked Chief Sweeney for his time and he departed at 8:59 pm.

Next Meetings

The Committee's next meeting will be held on Wednesday, March 8, 2017 at 7:00 p.m.

Adjournment

Angela Blanchard made a motion to adjourn. This was seconded by Emmanuel Dockter. All were in favor, and the meeting adjourned at 8:59 pm.

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
Executive Office		\$364,370.95	\$381,896.94	\$436,459.36	\$485,784.14	\$493,935.00	\$485,784.14		
122 - Selectmen									
5110	Salaries - Appointed	\$155,709.20	\$131,300.07	\$128,115.54	\$136,096.86	\$145,156.00	\$155,709.20		
5113	Salaries - Clerical	\$89,631.08	\$97,108.02	\$93,701.98	\$126,831.36	\$117,379.00	\$126,831.36		
5121	Wages - Temporary Employees	\$0.00	\$0.00	\$2,415.00	\$7,924.78	\$5,000.00	\$7,924.78		
5149	Other Pay	\$0.00	\$8,635.00	\$11,602.50	\$5,400.00	\$7,500.00	\$11,602.50		
	Personnel Sub-Total:	\$245,340.28	\$237,043.09	\$235,835.02	\$276,253.00	\$275,035.00	\$276,253.00		
5319	Other Contracted Services	\$24,401.53	\$21,975.76	\$20,394.97	\$14,224.53	\$25,000.00	\$24,401.53		
5344	Advertising	\$774.71	\$891.26	\$294.98	\$389.94	\$400.00	\$891.26		
5345	Postage & Mail Permits	\$225.00	\$669.04	\$507.71	\$399.90	\$350.00	\$669.04		
5590	Material & Supplies - Public Holiday	\$3,509.51	\$25,161.58	\$29,909.41	\$24,076.36	\$30,000.00	\$29,909.41		
5710	Mileage Reimbursement	\$15.00	\$138.33	\$0.00	\$0.00	\$150.00	\$138.33		
5720	Registration Fees	\$1,954.44	\$1,389.31	\$9,354.25	\$2,837.84	\$5,000.00	\$9,354.25		
5730	Dues	\$2,602.50	\$3,226.00	\$2,825.00	\$2,800.00	\$3,000.00	\$3,226.00		
5860	Equipment Purchase	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00	\$550.00		
	Expenses Sub-Total:	\$35,644.37	\$58,130.93	\$63,708.54	\$45,278.57	\$63,900.00	\$63,708.54		
	Selectmen Sub-Total:	\$280,984.65	\$295,174.02	\$299,543.56	\$321,531.57	\$338,935.00	\$321,531.57		
138 - Central Office Supply									
5420	Office Supplies	\$0.00	\$0.00	\$20,810.92	\$24,323.73	\$30,000.00	\$24,323.73		
	Expenses Sub-Total:	\$0.00	\$0.00	\$20,810.92	\$24,323.73	\$30,000.00	\$24,323.73		
	Central Office Supply Sub-Total:	\$0.00	\$0.00	\$20,810.92	\$24,323.73	\$30,000.00	\$24,323.73		
151 - Legal Services									
5305	Legal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$125,000.00	\$0.00		
5305-0122	Board of Selectmen	\$23,136.98	\$13,703.80	\$15,539.57	\$15,515.21	\$0.00	\$23,136.98		
5305-0133	Finance	\$2,161.50	\$1,597.90	\$12,936.25	\$13,131.94	\$0.00	\$13,131.94		
5305-0161	Town Clerk	\$0.00	\$210.00	\$3,906.73	\$4,076.93	\$0.00	\$4,076.93		
5305-0162	Election & Town Meeting	\$0.00	\$5,297.39	\$3,675.00	\$4,305.00	\$0.00	\$5,297.39		
5305-0171	Conservation Comm	\$105.00	\$735.00	\$4,194.51	\$4,371.00	\$0.00	\$4,371.00		
5305-0175	Planning Board	\$3,239.07	\$4,221.91	\$26,362.92	\$13,955.93	\$0.00	\$26,362.92		
5305-0176	Board of Appeals	\$11,852.80	\$12,449.81	\$14,763.38	\$13,011.67	\$0.00	\$14,763.38		
5305-0192	Facilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
5305-0210	Police	\$23,677.46	\$19,986.66	\$18,352.75	\$22,046.94	\$0.00	\$23,677.46		
5305-0220	Fire	\$4,642.50	\$7,735.00	\$2,955.00	\$2,040.00	\$0.00	\$7,735.00		
5305-0241	Building	\$700.80	\$2,718.59	\$6,796.87	\$36,382.19	\$0.00	\$36,382.19		
5305-0422	Board of Public Works	\$6,796.10	\$11,545.35	\$4,199.40	\$11,092.03	\$0.00	\$11,545.35		
	Expenses Sub-Total:	\$83,386.30	\$86,722.92	\$116,104.88	\$139,928.84	\$125,000.00	\$139,928.84		
	Legal Services Sub-Total:	\$83,386.30	\$86,722.92	\$116,104.88	\$139,928.84	\$125,000.00	\$139,928.84		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
Finance Department		\$843,074.32	\$732,877.18	\$768,248.53	\$783,078.86	\$1,037,120.00	\$843,074.32		
131 - Advisory Committee									
5113	Salaries - Clerical	\$0.00	\$2,825.40	\$1,801.58	\$1,930.60	\$2,500.00	\$2,825.40		
	Personnel Sub-Total:	\$0.00	\$2,825.40	\$1,801.58	\$1,930.60	\$2,500.00	\$2,825.40		
5720	Registration Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00		
5730	Dues	\$0.00	\$204.00	\$204.00	\$204.00	\$225.00	\$204.00		
	Expenses Sub-Total:	\$0.00	\$368.45	\$204.00	\$204.00	\$525.00	\$368.45		
	Advisory Committee Sub-Total:	\$0.00	\$3,193.85	\$2,005.58	\$2,134.60	\$3,025.00	\$3,193.85		
133 - Finance									
5110	Salaries - Appointed	\$332,899.50	\$141,866.28	\$84,495.44	\$62,138.31	\$64,932.00	\$332,899.50		
5113	Salaries - Clerical	\$96,115.63	\$23,073.96	\$24,650.48	\$25,493.52	\$85,686.00	\$96,115.63		
5148	Stipends	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00		
	Personnel Sub-Total:	\$432,455.41	\$164,940.24	\$109,145.92	\$87,631.83	\$155,618.00	\$432,455.41		
5319	Employee Training	\$2,957.77	\$1,728.46	\$2,022.88	\$1,784.20	\$2,500.00	\$2,957.77		
5342	Other Contracted Services	\$42,717.87	\$40.00	\$1,065.81	\$10,462.77	\$11,600.00	\$42,717.87		
5345	Postage & Mail Permits	\$22,733.65	\$5,472.74	\$6,222.86	\$6,627.68	\$6,500.00	\$22,733.65		
5710	Mileage Reimbursement	\$285.56	\$130.53	\$134.40	\$250.60	\$300.00	\$285.56		
5720	Registration Fees	\$0.00	\$818.55	\$258.84	\$298.00	\$300.00	\$818.55		
5730	Dues	\$1,075.00	\$425.00	\$375.00	\$110.00	\$200.00	\$1,075.00		
	Expenses Sub-Total:	\$83,852.11	\$10,137.22	\$10,170.95	\$19,533.25	\$21,400.00	\$83,852.11		
	Finance Sub-Total:	\$516,307.52	\$175,077.46	\$119,316.87	\$107,165.08	\$177,018.00	\$516,307.52		
141 - Assessors									
5110	Salaries - Appointed	\$67,272.36	\$69,837.86	\$71,234.73	\$73,773.39	\$77,081.00	\$73,773.39		
5113	Salaries - Clerical	\$63,987.99	\$49,679.69	\$32,004.92	\$32,112.08	\$41,564.00	\$63,987.99		
5148	Stipends	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00		
	Personnel Sub-Total:	\$131,260.35	\$119,636.93	\$103,239.65	\$105,885.47	\$121,145.00	\$131,260.35		
5310	Engineering Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
5319	Other Contracted Services	\$6,319.04	\$3,928.24	\$12,133.24	\$21,987.75	\$10,000.00	\$21,987.75		
5342	Binding Services	\$0.00	\$0.00	\$0.00	\$220.00	\$1,460.00	\$220.00		
5344	Advertising	\$0.00	\$0.00	\$224.64	\$0.00	\$310.00	\$224.64		
5345	Postage & Mail Permits	\$0.00	\$1,166.05	\$1,253.11	\$167.89	\$1,000.00	\$1,253.11		
5710	Mileage Reimbursement	\$1,398.95	\$235.54	\$436.56	\$224.07	\$300.00	\$1,398.95		
5720	Registration Fees	\$1,565.02	\$2,538.95	\$2,912.64	\$1,210.05	\$1,500.00	\$2,912.64		
5730	Dues	\$385.00	\$250.00	\$50.00	\$270.00	\$300.00	\$385.00		
5780	Revaluation Expenses	\$10,470.07	\$10,265.00	\$1,200.00	\$0.00	\$0.00	\$10,470.07		
	Expenses Sub-Total:	\$20,201.06	\$18,944.29	\$18,243.19	\$24,079.76	\$14,870.00	\$24,079.76		
	Assessors Sub-Total:	\$151,461.41	\$138,581.22	\$121,482.84	\$129,965.23	\$136,015.00	\$151,461.41		
145 - Treasurer									
5110	Salaries - Appointed	\$0.00	\$142,739.75	\$190,514.11	\$164,908.01	\$171,156.00	\$190,514.11		
5113	Salaries - Clerical	\$0.00	\$65,481.42	\$81,791.95	\$91,566.52	\$121,634.00	\$91,566.52		
5121	Wages - Temporary Employees	\$0.00	\$296.21	\$2,135.84	\$2,815.22	\$0.00	\$2,815.22		
5130	Overtime	\$0.00	\$0.00	\$4,531.10	\$473.33	\$1,000.00	\$4,531.10		
5148	Stipends	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00		
	Personnel Sub-Total:	\$0.00	\$210,056.58	\$279,973.00	\$259,763.08	\$298,790.00	\$279,973.00		
5250	Equipment Maintenance	\$0.00	\$0.00	\$0.00	\$705.00	\$0.00	\$705.00		
5271	Equipment Lease - Pitney Bowes	\$0.00	\$671.00	\$856.50	\$1,319.00	\$2,500.00	\$1,319.00		
5302	Financial Services	\$0.00	\$0.00	\$0.00	\$0.00	\$10,160.00	\$0.00		
5319	Employee Training	\$0.00	\$1,214.35	\$716.24	\$1,583.58	\$2,135.00	\$1,583.58		
5342	Other Contracted Services	\$0.00	\$35,026.24	\$59,105.76	\$86,572.39	\$26,500.00	\$86,572.39		
5345	Postage & Mail Permits	\$0.00	\$12,337.46	\$693.68	\$523.18	\$16,168.00	\$12,337.46		
5405	Bank & Payment Supplies	\$0.00	\$0.00	\$0.00	\$225.74	\$475.00	\$225.74		
5421	Printing & Stationary	\$0.00	\$0.00	\$4,491.37	\$1,702.59	\$1,750.00	\$4,491.37		
5710	Mileage Reimbursement	\$0.00	\$0.00	\$134.94	\$193.20	\$195.00	\$193.20		
5720	Registration Fees	\$0.00	\$0.00	\$435.63	\$85.00	\$0.00	\$435.63		
5730	Dues	\$0.00	\$155.00	\$50.00	\$265.00	\$265.00	\$265.00		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
5780	Other Expenses	\$0.00	\$0.00	\$0.00	\$1,660.39	\$0.00	\$1,660.39		
	Expenses Sub-Total:	\$0.00	\$56,834.56	\$66,484.12	\$94,835.07	\$60,148.00	\$94,835.07		
	Treasurer Sub-Total:	\$0.00	\$266,891.14	\$346,457.12	\$354,598.15	\$358,938.00	\$354,598.15		
148 - Payroll/Benefits									
5110	Salaries - Appointed	\$0.00	\$0.00	\$0.00	\$0.00	\$95,152.00	\$0.00		
5121	Wages - Temporary Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$0.00		
5130	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00		
	Personnel Sub-Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$99,752.00	\$0.00		
5303	Payroll Services	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00	\$0.00		
5319	Employee Training	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00		
5420	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00		
5777	Wellness Program	\$0.00	\$0.00	\$0.00	\$0.00	\$5,480.00	\$0.00		
5780	Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00	\$0.00		
	Expenses Sub-Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$82,980.00	\$0.00		
	Payroll/Benefits Sub-Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$182,732.00	\$0.00		
161 - Town Clerk									
5111	Salaries - Elected	\$54,563.08	\$54,563.62	\$55,655.12	\$59,271.39	\$63,189.00	\$59,271.39		
5113	Salaries - Clerical	\$38,658.40	\$39,896.43	\$41,738.06	\$43,840.25	\$46,223.00	\$43,840.25		
5121	Wages - Temporary Employees	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00		
5130	Overtime	\$598.79	\$267.88	\$409.69	\$689.42	\$750.00	\$689.42		
	Personnel Sub-Total:	\$93,820.27	\$94,727.93	\$97,802.87	\$104,101.06	\$110,162.00	\$104,101.06		
5250	Equipment Maintenance	\$427.98	\$198.00	\$12.67	\$0.00	\$200.00	\$427.98		
5342	Binding	\$0.00	\$154.90	\$225.00	\$495.60	\$540.00	\$495.60		
5345	Postage & Mail Permits	\$102.07	\$186.12	\$248.88	\$875.01	\$1,150.00	\$875.01		
5421	Printing & Stationary	\$0.00	\$0.00	\$0.00	\$90.00	\$400.00	\$90.00		
5710	Mileage Reimbursement	\$0.00	\$0.00	\$197.75	\$94.28	\$300.00	\$197.75		
5720	Registration Fees	\$546.00	\$1,016.00	\$1,585.87	\$925.39	\$3,210.00	\$1,585.87		
5730	Dues	\$100.00	\$280.00	\$290.00	\$355.00	\$300.00	\$355.00		
5745	Public Officials Bonds	\$200.00	\$100.00	\$100.00	\$100.00	\$0.00	\$200.00		
5780	Other Expenses	\$0.00	\$0.00	\$7.58	\$197.10	\$0.00	\$197.10		
5860	Equipment Purchase	\$0.00	\$0.00	\$705.91	\$144.50	\$500.00	\$705.91		
	Expenses Sub-Total:	\$2,025.32	\$2,625.75	\$3,373.66	\$3,276.88	\$6,600.00	\$3,373.66		
	Town Clerk Sub-Total:	\$95,845.59	\$97,353.68	\$101,176.53	\$107,377.94	\$116,762.00	\$107,377.94		
162 - Elections & Town Meetings									
5121	Wages - Temporary Employees	\$21,854.12	\$9,743.99	\$20,322.48	\$27,338.46	\$8,500.00	\$27,338.46		
	Personnel Sub-Total:	\$21,854.12	\$9,743.99	\$20,322.48	\$27,338.46	\$8,500.00	\$27,338.46		
5345	Postage & Mail Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00		
5421	Printing & Stationary	\$0.00	\$0.00	\$0.00	\$0.00	\$4,800.00	\$0.00		
5780	Other Expenses	\$0.00	\$4,618.01	\$15,398.49	\$13,218.32	\$3,280.00	\$15,398.49		
5783	Ballot Expenses	\$0.00	\$0.00	\$5,614.62	\$6,195.55	\$3,500.00	\$6,195.55		
	Expenses Sub-Total:	\$11,153.05	\$14,659.93	\$21,013.11	\$19,413.87	\$11,630.00	\$21,013.11		
	Election & Town Meeting Sub-Total:	\$33,007.17	\$24,403.92	\$41,335.59	\$46,752.33	\$20,130.00	\$46,752.33		
163 - Registrars									
5112	Salaries - Appointed	\$29,616.76	\$23,097.55	\$29,534.77	\$28,040.96	\$35,200.00	\$29,616.76		
	Personnel Sub-Total:	\$29,616.76	\$23,097.55	\$29,534.77	\$28,040.96	\$35,200.00	\$29,616.76		
5345	Postage & Mail Permits	\$11,952.87	\$912.54	\$4,061.83	\$4,760.97	\$4,800.00	\$11,952.87		
5421	Printing & Stationary	\$0.00	\$29.96	\$2,166.90	\$419.94	\$2,500.00	\$2,166.90		
5425	Data Processing Supplies	\$4,339.20	\$3,121.34	\$686.00	\$1,863.66	\$0.00	\$4,339.20		
	Expenses Sub-Total:	\$16,835.87	\$4,278.36	\$6,939.23	\$7,044.57	\$7,300.00	\$16,835.87		
	Registrars Sub-Total:	\$46,452.63	\$27,375.91	\$36,474.00	\$35,085.53	\$42,500.00	\$46,452.63		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
Community Services Department		\$1,362,381.38	\$1,219,929.34	\$1,547,487.29	\$1,657,423.12	\$1,901,175.00	\$1,657,423.12		
255 - Municipal Inspections									
5110	Salaries - Appointed	\$222,839.81	\$282,903.52	\$324,044.48	\$358,577.59	\$335,858.00	\$358,577.59		
5113	Salaries - Clerical	\$241,723.31	\$218,519.05	\$205,718.51	\$247,443.00	\$268,478.00	\$247,443.00		
5120	Salaries - Permanent P/T	\$0.00	\$0.00	\$131.58	\$899.13	\$0.00	\$899.13		
5121	Salaries - Temporary Employees	\$19,789.09	\$28,861.81	\$33,329.42	\$32,880.36	\$7,673.00	\$33,329.42		
5130	Overtime	\$0.00	\$108.10	\$0.00	-\$246.54	\$0.00	\$108.10		
5140	Longevity	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00		
	Personnel Sub-Total:	\$484,493.82	\$530,393.73	\$563,223.99	\$641,053.54	\$612,009.00	\$641,053.54		
5240	Vehicle Maintenance & Repair	\$1,456.79	\$195.29	\$1,291.05	\$145.90	\$1,000.00	\$1,456.79		
5250	Equipment Maintenance	\$0.00	\$32.00	\$59.46	\$359.98	\$500.00	\$359.98		
5310	Engineering	\$0.00	\$0.00	\$0.00	\$1,200.00	\$500.00	\$1,200.00		
5315	Medical	\$4,386.04	\$3,468.89	\$2,685.16	\$2,999.78	\$3,000.00	\$4,386.04		
5317	Employee Training	\$2,839.47	\$4,149.61	\$7,604.93	\$6,002.21	\$6,500.00	\$7,604.93		
5319	Other Contracted Services	\$5,119.40	\$4,136.70	\$5,417.48	\$8,310.68	\$5,500.00	\$8,310.68		
5341	Cell Phone	\$2,928.43	\$3,809.62	\$5,300.27	\$6,192.71	\$7,500.00	\$6,192.71		
5342	Printing	\$208.00	\$0.00	\$0.00	\$21.00	\$0.00	\$208.00		
5344	Advertising	\$282.33	\$558.17	\$798.63	\$925.39	\$1,000.00	\$925.39		
5345	Postage	\$0.00	\$2,291.40	\$3,746.95	\$2,655.29	\$3,000.00	\$3,746.95		
5348	Postage - Passports	\$0.00	\$1,194.37	\$1,109.09	\$1,228.88	\$1,200.00	\$1,228.88		
5420	Office Supplies	\$7,661.70	\$5,988.52	\$0.00	\$35.00	\$0.00	\$7,661.70		
5530	Laboratory Supplies	\$0.00	\$38.38	\$0.00	\$0.00	\$200.00	\$38.38		
5590	Field Materials and Supplies	\$1,137.93	\$3,145.42	\$2,227.59	\$1,808.72	\$2,000.00	\$3,145.42		
5710	Mileage Reimbursement	\$5,912.31	\$7,062.74	\$7,583.32	\$6,132.91	\$7,000.00	\$7,583.32		
5720	Registration Fees	\$2,491.65	\$1,290.00	\$1,505.00	\$925.00	\$1,500.00	\$2,491.65		
5730	Dues	\$1,835.30	\$2,488.00	\$2,064.00	\$1,810.67	\$1,500.00	\$2,488.00		
5860	Equipment Purchase	\$1,383.20	\$1,687.93	\$2,100.00	\$1,667.43	\$2,100.00	\$2,100.00		
	Expenses Sub-Total:	\$37,642.55	\$41,537.04	\$43,492.93	\$42,421.55	\$44,000.00	\$43,492.93		
	Municipal Inspections Sub-Total:	\$522,136.37	\$571,930.77	\$606,716.92	\$683,475.09	\$656,009.00	\$683,475.09		
522 - Visiting Nurse Association									
5110	Salaries - Appointed	\$67,842.98	\$68,646.01	\$72,367.30	\$74,507.84	\$76,862.00	\$74,507.84		
5121	Wages - Temporary Employees	\$27,951.72	\$28,419.77	\$33,007.76	\$37,619.04	\$66,267.00	\$37,619.04		
	Personnel Sub-Total:	\$95,794.70	\$97,065.78	\$105,375.06	\$112,126.88	\$143,129.00	\$112,126.88		
5319	Other Contracted Service	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00		
	Expenses Sub-Total:	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00		
	Visiting Nurse Association Sub-Total:	\$97,294.70	\$98,565.78	\$105,375.06	\$113,626.88	\$144,629.00	\$113,626.88		
541 - Council on Aging									
5110	Salaries - Appointed	\$103,512.67	\$123,385.62	\$109,255.62	\$121,375.93	\$148,458.00	\$123,385.62		
5120	Salaries & Wages - Perm P/T	\$2,593.01	\$14,816.86	\$14,772.28	\$20,660.76	\$23,960.00	\$20,660.76		
5121	Wages - Temporary Employees	\$416.00	\$0.00	\$0.00	\$0.00	\$0.00	\$416.00		
	Personnel Sub-Total:	\$121,061.50	\$138,202.48	\$124,027.90	\$142,036.69	\$172,418.00	\$142,036.69		
5230	Maintenance - Bldg & Grounds	\$6,122.83	\$6,582.39	\$5,044.74	\$4,355.39	\$5,253.00	\$6,582.39		
5240	Vehicle Maint - Minibus Expense	\$1,073.47	\$2,229.59	\$1,151.59	\$2,492.58	\$2,101.00	\$2,492.58		
5295	Refuse Removal Service	\$1,038.60	\$1,145.18	\$1,343.55	\$1,487.65	\$1,628.00	\$1,487.65		
5319	Other Contracted Service	\$11,826.30	\$19,947.68	\$21,262.51	\$27,296.65	\$27,684.00	\$27,296.65		
5345	Postage & Mail Permits	\$7,843.46	\$5,040.88	\$3,690.88	\$8,945.37	\$5,150.00	\$8,945.37		
5420	Office Supplies	\$1,912.07	\$2,471.02	\$3,299.50	\$2,262.09	\$2,100.00	\$3,299.50		
5421	Printing & Stationary	\$0.00	\$0.00	\$0.00	\$1,679.30	\$1,050.00	\$1,679.30		
5710	Mileage Reimbursement	\$409.88	\$449.06	\$278.83	\$434.60	\$440.00	\$449.06		
5720	Registration Fees	\$0.00	\$109.57	\$249.31	\$135.36	\$630.00	\$249.31		
5730	Dues	\$378.56	\$25.00	\$0.00	\$0.00	\$220.00	\$378.56		
5860	Equipment Purchase	\$1,110.75	\$1,000.00	\$1,036.40	\$1,100.00	\$1,150.00	\$1,110.75		
	Expenses Sub-Total:	\$33,073.34	\$40,100.37	\$37,357.31	\$50,188.99	\$47,406.00	\$50,188.99		
	Council on Aging Sub-Total:	\$154,134.84	\$178,302.85	\$161,385.21	\$192,225.68	\$219,824.00	\$192,225.68		
543 - Veterans Services									

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
5110	Salaries - Appointed	\$16,597.28	\$17,098.20	\$19,354.87	\$20,323.70	\$22,316.00	\$20,323.70		
	Personnel Sub-Total:	\$16,597.28	\$17,098.20	\$19,354.87	\$20,323.70	\$22,316.00	\$20,323.70		
5319	Other Contracted Services	\$2,100.50	\$1,645.50	\$702.20	\$3,792.76	\$3,200.00	\$3,792.76		
5345	Postage & Mail Permits	\$0.00	\$10.12	\$0.00	\$10.19	\$50.00	\$10.19		
5710	Mileage Reimbursement	\$0.00	\$0.00	\$54.05	\$352.92	\$500.00	\$352.92		
5770	Veterans Benefits - Subsistence	\$89,895.89	\$108,275.24	\$115,170.61	\$106,283.77	\$126,000.00	\$115,170.61		
5771	Veterans Benefits - Medical	\$4,429.98	\$1,497.92	\$0.00	\$0.00	\$0.00	\$4,429.98		
5860	Equipment Purchase	\$0.00	\$75.99	\$0.00	\$0.00	\$200.00	\$75.99		
	Expenses Sub-Total:	\$96,426.37	\$111,580.76	\$115,926.86	\$110,439.64	\$129,950.00	\$115,926.86		
	Veterans Services Sub-Total:	\$113,023.65	\$128,678.96	\$135,281.73	\$130,763.34	\$152,266.00	\$135,281.73		
610 - John Curtis Library									
5110	Salaries - Appointed	\$234,811.37	\$242,188.24	\$174,130.35	\$87,089.88	\$91,127.00	\$242,188.24		
5113	Salaries - Clerical	\$0.00	\$0.00	\$106,480.96	\$216,877.11	\$229,526.00	\$216,877.11		
5120	Salaries - Permanent	\$0.00	\$0.00	\$36,592.51	\$28,738.67	\$72,161.00	\$36,592.51		
5121	Wages - Temporary Employees	\$29,983.01	\$57,369.86	\$48,175.05	\$45,353.29	\$0.00	\$57,369.86		
5140	Longevity	\$0.00	\$0.00	\$2,757.25	\$1,000.00	\$0.00	\$2,757.25		
5141	Shift Differential	\$56,032.87	\$29,564.22	\$11,481.95	\$5,998.25	\$0.00	\$56,032.87		
5148	Stipends	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00		
	Personnel Sub-Total:	\$320,827.25	\$86,934.08	\$379,618.07	\$385,057.20	\$402,814.00	\$385,057.20		
5230	Maintenance - Bldg & Grounds	\$11,616.31	\$6,311.96	\$3,144.28	\$3,024.00	\$10,000.00	\$11,616.31		
5250	Equipment Maintenance	\$6,551.59	\$2,315.50	\$1,888.69	\$9,564.38	\$10,000.00	\$9,564.38		
5318	OCS - Programs	\$213.49	\$366.25	\$740.72	\$543.55	\$2,000.00	\$740.72		
5319	OCS - Old Colony Network	\$26,319.79	\$25,735.95	\$24,377.13	\$24,561.95	\$29,720.00	\$26,319.79		
5344	Advertising	\$515.84	\$921.08	\$0.00	\$2,333.89	\$1,500.00	\$2,333.89		
5345	Postage & Mail Permits	\$960.81	\$1,410.00	\$981.61	\$980.00	\$2,100.00	\$1,410.00		
5420	Office Supplies	\$8,750.08	\$5,711.04	\$6,077.90	\$7,401.73	\$10,000.00	\$8,750.08		
5425	Data Processing Supplies	\$103.33	\$0.00	\$0.00	\$148.95	\$0.00	\$148.95		
5510	Books	\$38,791.54	\$51,578.21	\$57,449.22	\$47,164.46	\$43,052.00	\$57,449.22		
5511	Reference Books	\$18,273.86	\$14,062.49	\$17,040.39	\$13,282.43	\$15,000.00	\$18,273.86		
5512	Periodicals & Journals	\$4,744.57	\$5,945.48	\$6,050.10	\$5,368.29	\$15,000.00	\$6,050.10		
5515	Audio-Visual Supplies	\$15,975.93	\$20,232.16	\$18,069.21	\$17,145.46	\$20,000.00	\$20,232.16		
5516	Library Fines	\$12,523.95	\$10,724.70	\$11,734.48	\$3,258.91	\$0.00	\$12,523.95		
5710	Mileage Reimbursement	\$247.85	\$302.91	\$664.25	\$293.64	\$1,000.00	\$664.25		
5720	Registration Fees	\$360.00	\$80.00	\$215.00	\$331.00	\$1,200.00	\$360.00		
5730	Dues	\$80.00	\$198.00	\$422.00	\$357.00	\$1,500.00	\$422.00		
5860	Equipment Purchase	\$8,935.63	\$9,589.57	\$10,255.32	\$16,515.29	\$10,000.00	\$16,515.29		
	Expenses Sub-Total:	\$154,964.57	\$155,516.90	\$159,110.30	\$152,274.93	\$172,072.00	\$159,110.30		
	John Curtis Library Sub-Total:	\$475,791.82	\$242,450.98	\$538,728.37	\$537,332.13	\$574,886.00	\$538,728.37		
630 - Park & Recreation									
5110	Salaries - Appointed	\$0.00	\$0.00	\$0.00	\$0.00	\$57,386.00	\$0.00		
5120	Salaries - Permanent P/T	\$0.00	\$0.00	\$0.00	\$0.00	\$15,975.00	\$0.00		
	Personnel Sub-Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$73,361.00	\$0.00		
5230	Field Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$76,000.00	\$0.00		
5318	Other Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00		
5420	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00		
5710	Mileage Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00		
5780	Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00		
5860	Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00		
	Expenses Sub-Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$80,200.00	\$0.00		
	Parks & Recreation Sub-Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$153,561.00	\$0.00		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
Police Department		\$3,120,898.24	\$3,228,823.40	\$3,318,649.31	\$3,475,138.44	\$3,846,697.00	\$3,475,138.44		
210 - Police									
5110	Salaries - Appointed	\$318,471.00	\$331,745.00	\$340,984.31	\$350,550.52	\$369,038.00	\$350,550.52		
5113	Salaries - Clerical	\$76,054.92	\$84,128.47	\$80,624.85	\$85,590.43	\$97,810.00	\$85,590.43		
5114	Salaries & Wages Perm F/T	\$1,435,073.28	\$1,463,858.85	\$1,498,977.21	\$1,491,297.15	\$1,691,358.00	\$1,498,977.21		
5121	Wages - Temporary Employees	\$4,107.44	\$4,757.34	\$7,156.32	\$4,747.19	\$6,386.00	\$7,156.32		
5130	Overtime	\$223,259.99	\$275,666.25	\$255,793.51	\$376,919.72	\$298,802.00	\$376,919.72		
5132	Court Time	\$23,399.57	\$32,345.33	\$38,876.91	\$22,871.54	\$46,471.00	\$38,876.91		
5141	Shift Differential	\$88,961.51	\$83,620.99	\$105,223.45	\$109,070.89	\$133,842.00	\$109,070.89		
5142	Holiday Pay	\$57,798.87	\$58,248.60	\$62,222.52	\$58,575.48	\$68,674.00	\$62,222.52		
5143	Educational Pay	\$180,256.89	\$193,919.10	\$196,711.49	\$201,366.50	\$294,438.00	\$201,366.50		
	Personnel Sub-Total:	\$2,407,383.47	\$2,528,289.93	\$2,596,194.73	\$2,700,989.42	\$3,006,819.00	\$2,700,989.42		
5240	Vehicle Maintenance	\$22,363.74	\$14,764.66	\$17,695.66	\$18,142.00	\$23,500.00	\$22,363.74		
5250	Equipment Maintenance	\$10,103.18	\$2,563.50	\$4,264.06	\$2,613.87	\$5,000.00	\$10,103.18		
5292	Uniform Cleaning	\$11,269.54	\$10,608.30	\$10,434.73	\$10,860.59	\$26,080.00	\$11,269.54		
5317	Professional Development	\$3,826.08	\$4,625.75	\$5,578.17	\$10,149.53	\$10,000.00	\$10,149.53		
5318	OCS - Matrons (Contracted)	\$1,355.00	\$1,159.16	\$3,029.36	\$4,052.21	\$3,000.00	\$4,052.21		
5319	Assessment Panel	\$0.00	\$0.00	\$0.00	\$7,850.00	\$0.00	\$7,850.00		
5340	Telephone - Laptops	\$8,114.83	\$7,420.35	\$6,236.12	\$5,593.42	\$8,400.00	\$8,114.83		
5341	Pagers	\$2,979.06	\$3,163.68	\$3,403.09	\$3,602.85	\$3,100.00	\$3,602.85		
5345	Postage & Mail Permits	\$381.76	\$1,553.37	\$337.95	\$1,015.51	\$1,400.00	\$1,553.37		
5420	Office Supplies	\$7,596.68	\$7,398.20	\$6,029.99	\$5,918.80	\$7,000.00	\$7,596.68		
5485	Tires	\$3,595.12	\$3,922.80	\$6,470.84	\$4,040.80	\$5,500.00	\$6,470.84		
5512	Periodicals & Journals	\$2,301.80	\$2,558.20	\$2,718.45	\$2,585.50	\$3,000.00	\$2,718.45		
5525	Ammunition	\$3,841.18	\$7,171.00	\$7,128.40	\$6,158.00	\$7,500.00	\$7,171.00		
5585	Uniforms	\$27,255.78	\$35,549.49	\$30,911.26	\$34,740.15	\$36,700.00	\$35,549.49		
5665	Mass CJTC Police Recruit Training	\$2,500.00	\$6,000.00	\$3,000.00	\$9,000.00	\$3,000.00	\$9,000.00		
5710	Mileage Reimbursement	\$159.64	\$327.70	\$427.42	\$194.47	\$425.00	\$427.42		
5713	Meals Reimbursement	\$942.06	\$850.00	\$1,509.00	\$940.00	\$1,600.00	\$1,509.00		
5720	Registration Fees	\$5,397.00	\$4,620.48	\$7,960.80	\$7,087.86	\$7,000.00	\$7,960.80		
5730	Dues	\$7,300.00	\$6,095.00	\$6,135.00	\$6,265.00	\$8,150.00	\$7,300.00		
5780	Other Expenses	\$0.00	\$0.00	\$0.00	\$751.91	\$0.00	\$751.91		
5860	Equipment Purchase	\$26,648.76	\$30,772.46	\$27,568.53	\$23,644.16	\$22,943.00	\$30,772.46		
	Expenses Sub-Total:	\$151,463.83	\$151,124.10	\$150,838.83	\$165,206.63	\$183,298.00	\$165,206.63		
	Police Sub-Total:	\$2,558,847.30	\$2,679,414.03	\$2,747,033.56	\$2,866,196.05	\$3,190,117.00	\$2,866,196.05		
292 - Animal Control									
5110	Salaries - Appointed	\$14,907.84	\$19,206.72	\$19,379.83	\$23,790.00	\$0.00	\$23,790.00		
	Personnel Sub-Total:	\$14,907.84	\$19,206.72	\$19,379.83	\$23,790.00	\$0.00	\$23,790.00		
5240	Vehicle Maintenance & Repair	\$714.94	\$0.00	\$1,947.53	\$580.03	\$681.00	\$1,947.53		
5315	Medical	\$172.99	\$40.00	\$110.24	\$0.00	\$860.00	\$172.99		
5340	Telephone	\$0.00	\$0.00	\$82.10	\$265.81	\$1,080.00	\$265.81		
5345	Postage & Mail Permits	\$61.35	\$0.00	\$0.00	\$0.00	\$570.00	\$61.35		
5385	Kennel Services	\$1,568.22	\$1,295.00	\$1,040.00	\$825.45	\$1,420.00	\$1,568.22		
5420	Office Supplies	\$0.00	\$306.57	\$260.11	\$220.85	\$150.00	\$306.57		
	Expenses Sub-Total:	\$2,517.50	\$1,641.57	\$3,439.98	\$1,892.14	\$4,761.00	\$3,439.98		
	Animal Control Sub-Total:	\$17,425.34	\$20,848.29	\$22,819.81	\$25,682.14	\$4,761.00	\$25,682.14		
299 - Communications									
5114	Salaries & Wages Perm F/T	\$348,116.41	\$354,225.77	\$381,787.95	\$301,547.27	\$385,331.00	\$381,787.95		
5120	Salaries & Wages Perm P/T	\$57,240.82	\$52,187.03	\$32,710.54	\$103,937.23	\$42,821.00	\$103,937.23		
5130	Overtime	\$83,101.51	\$65,750.36	\$76,480.68	\$91,359.93	\$106,262.00	\$91,359.93		
5141	Shift Differential	\$0.00	\$0.00	\$0.00	\$31,981.21	\$34,577.00	\$31,981.21		
5148	Stipends	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$0.00		
	Personnel Sub-Total:	\$488,458.74	\$472,163.16	\$490,979.17	\$528,825.64	\$584,991.00	\$528,825.64		
5270	Office Equipment Rental/Lease	\$4,549.31	\$5,174.03	\$8,675.96	\$10,767.44	\$11,136.00	\$10,767.44		
5271	Equipment Maintenance	\$38,405.97	\$39,212.87	\$30,619.89	\$26,970.53	\$42,542.00	\$39,212.87		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
5317	Employee Training	\$129.00	\$865.00	\$2,422.90	\$1,943.00	\$2,000.00	\$2,422.90		
5345	Postage & Mail Permits	\$8.97	\$0.00	\$0.00	\$0.00	\$100.00	\$8.97		
5420	Office Supplies	\$4,887.39	\$5,977.48	\$2,905.16	\$10,196.32	\$5,300.00	\$10,196.32		
5585	Uniforms	\$1,194.88	\$1,799.75	\$912.89	\$4,464.39	\$2,550.00	\$4,464.39		
5710	Mileage Reimbursement	\$439.12	\$1,434.38	\$701.41	\$92.93	\$200.00	\$1,434.38		
5860	Equipment Purchase	\$6,552.22	\$1,934.41	\$11,578.56	\$0.00	\$3,000.00	\$11,578.56		
	Expenses Sub-Total:	\$56,166.86	\$56,397.92	\$57,816.77	\$54,434.61	\$66,828.00	\$57,816.77		
	Communications Sub-Total:	\$544,625.60	\$528,561.08	\$548,795.94	\$583,260.25	\$651,819.00	\$583,260.25		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
Fire Department		\$2,311,716.09	\$2,525,918.27	\$2,692,030.98	\$2,685,527.61	\$2,995,739.00	\$2,692,030.98		
220 - Fire									
5110	Salaries - Appointed	\$201,807.84	\$217,490.15	\$230,569.27	\$233,541.39	\$257,717.00	\$233,541.39		
5113	Salaries - Clerical	\$39,011.70	\$43,700.00	\$46,693.21	\$48,310.35	\$50,334.00	\$48,310.35		
5114	Salaries & Wages Perm F/T	\$1,216,850.34	\$1,290,321.91	\$1,502,825.08	\$1,503,812.48	\$1,670,216.00	\$1,503,812.48		
5120	Suppression of Fires Payroll	\$33,565.50	\$31,783.00	\$37,212.45	\$33,909.00	\$54,372.00	\$37,212.45		
5121	Wages - Temporary Employees	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00		
5130	Overtime	\$465,154.15	\$560,008.14	\$466,315.71	\$459,890.24	\$450,000.00	\$560,008.14		
5132	Court Time	\$350.94	\$310.30	\$171.50	\$1,572.15	\$1,767.00	\$1,572.15		
5135	Fire Investigations	\$105.78	\$142.85	\$411.61	\$211.54	\$1,662.00	\$411.61		
5142	Holiday Pay	\$66,519.94	\$68,313.98	\$75,160.87	\$81,040.56	\$89,346.00	\$81,040.56		
5143	Educational Pay	\$34,660.00	\$39,961.00	\$39,971.90	\$43,369.95	\$64,245.00	\$43,369.95		
5147	Vacation Buyback	\$10,354.24	\$0.00	\$5,083.32	\$12,214.51	\$5,046.00	\$12,214.51		
5149	Other Pay (Training)	\$34,350.90	\$41,535.82	\$31,462.33	\$39,679.13	\$80,280.00	\$41,535.82		
	Personnel Sub-Total:	\$2,110,231.33	\$2,293,567.15	\$2,435,997.25	\$2,457,551.30	\$2,724,985.00	\$2,457,551.30		
5230	Maintenance - Bldg & Grounds	\$15,730.52	\$5,042.62	\$3,885.49	\$744.36	\$1,800.00	\$15,730.52		
5240	Vehicle Maintenance	\$56,897.95	\$49,446.02	\$92,923.29	\$58,505.30	\$36,365.00	\$92,923.29		
5250	Equipment Maintenance	\$12,162.55	\$17,021.08	\$5,069.00	\$8,500.83	\$10,600.00	\$17,021.08		
5256	Repair/Maint Ambulance	\$0.00	\$6,693.98	\$5,766.00	\$5,992.60	\$14,771.00	\$6,693.98		
5265	Software Maintenance	\$0.00	\$14,738.08	\$15,473.21	\$14,763.15	\$16,255.00	\$15,473.21		
5270	Equipment Rentals/Leases	\$0.00	\$3,455.64	\$3,487.77	\$2,029.04	\$0.00	\$3,487.77		
5304	Ambulance Billing Services	\$0.00	\$16,370.50	\$18,256.50	\$17,638.00	\$40,000.00	\$18,256.50		
5316	Assessment Center	-\$375.00	\$6,474.91	\$500.00	\$7,803.18	\$18,100.00	\$7,803.18		
5317	Employee Training	\$16,470.34	\$12,427.23	\$14,202.75	\$16,246.95	\$4,388.00	\$16,470.34		
5319	Other Contracted Services	\$0.00	\$7,349.26	\$5,956.85	\$7,075.82	\$8,400.00	\$7,349.26		
5345	Postage & Mail Permits	\$291.74	\$340.15	\$322.20	\$288.02	\$440.00	\$340.15		
5420	Office Supplies	\$65,446.71	\$8,449.24	\$5,885.24	\$6,214.88	\$3,000.00	\$65,446.71		
5505	Ambulance Supplies	\$0.00	\$13,771.46	\$19,545.62	\$18,114.76	\$22,100.00	\$19,545.62		
5520	Public Safety Supplies	\$0.00	\$2,363.08	\$1,571.26	\$2,868.01	\$5,650.00	\$2,868.01		
5540	Fire Safety Education Materials	\$0.00	\$161.95	\$13.03	\$0.00	\$500.00	\$161.95		
5585	Uniforms	\$24,474.86	\$51,238.99	\$47,433.88	\$42,736.12	\$57,450.00	\$51,238.99		
5594	IT Expenses	\$0.00	\$2,811.04	\$4,910.40	\$1,806.74	\$2,000.00	\$4,910.40		
5710	Mileage Reimbursement	\$187.50	\$1,346.79	\$174.97	\$0.00	\$200.00	\$1,346.79		
5720	Registration Fees	\$2,000.00	\$1,500.00	\$1,500.00	\$1,700.00	\$1,800.00	\$2,000.00		
5730	Dues	\$2,225.00	\$2,247.31	\$2,104.93	\$3,865.35	\$3,635.00	\$3,865.35		
5860	Equipment Purchase	\$3,482.77	\$336.00	\$0.00	\$400.00	\$600.00	\$3,482.77		
5862	Office Equipment	\$0.00	\$0.00	\$2,000.00	\$1,603.02	\$4,500.00	\$2,000.00		
5867	Public Safety Equipment	\$0.00	\$6,376.17	\$258.71	\$2,325.49	\$10,200.00	\$6,376.17		
5872	Ambulance Equipment	\$0.00	\$818.86	\$1,424.60	\$1,797.31	\$3,000.00	\$1,797.31		
	Expenses Sub-Total:	\$198,994.94	\$230,780.36	\$252,665.70	\$223,018.93	\$265,754.00	\$252,665.70		
	Fire Sub-Total:	\$2,309,226.27	\$2,524,347.51	\$2,688,662.95	\$2,680,570.23	\$2,990,739.00	\$2,688,662.95		
291 - Emergency Management									
5420	Office Supplies	\$0.00	\$66.76	\$564.36	\$0.00	\$0.00	\$564.36		
5590	Materials & Supplies	\$0.00	\$0.00	\$1,787.01	\$4,957.38	\$2,500.00	\$4,957.38		
5860	Equipment Purchase	\$2,489.82	\$1,504.00	\$1,016.66	\$0.00	\$2,500.00	\$2,489.82		
	Expenses Sub-Total:	\$2,489.82	\$1,570.76	\$3,368.03	\$4,957.38	\$5,000.00	\$4,957.38		
	Emergency Management Sub-Total:	\$2,489.82	\$1,570.76	\$3,368.03	\$4,957.38	\$5,000.00	\$4,957.38		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
Public Education		\$22,396,564.00	\$23,521,366.00	\$740,205.00	\$741,712.00	\$27,390,521.00	\$23,521,366.00		
300 -	Hanover Public Schools								
5000	Hanover Schools	\$21,551,983.00	\$22,840,242.00			\$26,665,115.00	\$22,840,242.00		
	Expenses Sub-Total:	\$21,551,983.00	\$22,840,242.00	\$0.00	\$0.00	\$26,665,115.00	\$22,840,242.00		
	Hanover Public Schools Sub-Total:	\$21,551,983.00	\$22,840,242.00	\$0.00	\$0.00	\$26,665,115.00	\$22,840,242.00		
390 -	South Shore Vocational								
5690	South Shore Regional Assessment	\$844,581.00	\$681,124.00	\$740,205.00	\$741,712.00	\$725,406.00	\$844,581.00		
	Expenses Sub-Total:	\$844,581.00	\$681,124.00	\$740,205.00	\$741,712.00	\$725,406.00	\$844,581.00		
	South Shore Vocational Sub-Total:	\$844,581.00	\$681,124.00	\$740,205.00	\$741,712.00	\$725,406.00	\$844,581.00		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
Facilities Department		\$2,888,161.44	\$3,406,460.28	\$3,479,949.17	\$3,568,391.12	\$3,733,150.00	\$3,568,391.12		
192 - Public Buildings									
5110	Salaries - Appointed	\$176,448.27	\$160,473.02	\$191,241.92	\$196,713.92	\$219,282.00	\$196,713.92		
5113	Salaries - Clerical	\$0.00	\$21,688.50	\$35,998.10	\$49,778.30	\$57,551.00	\$49,778.30		
5114	Salaries - Permanent Full Time	\$175,529.94	\$236,460.45	\$258,815.81	\$277,643.80	\$287,280.00	\$277,643.80		
5115-11	Salaries Custodian - Town Hall	\$40,894.84	\$43,992.10	\$52,394.57	\$50,783.71	\$66,540.00	\$52,394.57		
5115-21	Salaries Custodian - Police Station	\$47,443.36	\$48,276.01	\$54,252.66	\$61,108.14	\$56,582.00	\$61,108.14		
5115-32	Salaries Custodian - Cedar	\$136,706.54	\$140,027.92	\$146,753.74	\$153,496.62	\$155,884.00	\$153,496.62		
5115-33	Salaries Custodian - Center	\$128,905.37	\$133,684.14	\$141,922.20	\$152,275.37	\$156,614.00	\$152,275.37		
5115-34	Salaries Custodian - Sylvester	\$75,201.60	\$81,625.77	\$86,102.60	\$102,492.36	\$103,266.00	\$102,492.36		
5115-35	Salaries Custodian - Middle School	\$209,711.98	\$225,722.60	\$219,867.31	\$271,022.89	\$308,166.00	\$271,022.89		
5115-36	Salaries Custodian - High School	\$222,486.81	\$238,094.06	\$250,503.78	\$261,919.29	\$269,248.00	\$261,919.29		
5115-37	Salaries Custodian - Salmond	\$41,396.44	\$44,766.88	\$46,382.88	\$46,315.78	\$50,613.00	\$46,382.88		
5115-41	Salaries Custodian - DPW Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
5115-51	Salaries Custodian - Sr Center	\$22,533.77	\$23,656.70	\$14,474.20	\$30,842.61	\$56,670.00	\$30,842.61		
5115-61	Salaries Custodian - Library	\$26,785.66	\$26,546.80	\$30,967.04	\$33,740.57	\$38,298.00	\$33,740.57		
5121	Part Time Seasonal	\$9,540.22	\$15,003.22	\$12,507.30	\$18,439.14	\$16,000.00	\$18,439.14		
5130	Overtime - Maintenance	\$32,440.18	\$39,693.48	\$52,347.47	\$53,096.47	\$50,000.00	\$53,096.47		
5130-11	Overtime - Town Hall	\$565.12	\$2,672.18	\$2,178.96	\$46.40	\$19,450.00	\$2,672.18		
5130-21	Overtime - Police Station	\$2,133.32	\$1,480.41	\$3,190.71	\$995.15	\$3,500.00	\$3,190.71		
5130-22	Overtime - Fire Station	\$859.41	\$735.39	\$644.51	\$876.11	\$4,000.00	\$876.11		
5130-32	Overtime - Cedar	\$15,680.89	\$12,943.32	\$13,772.77	\$3,159.11	\$11,000.00	\$15,680.89		
5130-33	Overtime - Center	\$9,214.00	\$6,677.63	\$4,435.02	\$5,035.86	\$16,000.00	\$9,214.00		
5130-34	Overtime - Sylvester	\$6,359.24	\$4,261.92	\$3,208.56	\$2,489.82	\$6,000.00	\$6,359.24		
5130-35	Overtime - Middle School	\$33,405.41	\$12,099.47	\$25,684.49	\$1,272.31	\$21,000.00	\$33,405.41		
5130-36	Overtime - High School	\$15,818.64	\$19,641.75	\$18,489.09	\$4,101.85	\$23,000.00	\$19,641.75		
5130-37	Overtime - Salmond	\$748.41	\$378.81	\$826.69	\$621.76	\$2,330.00	\$826.69		
5130-51	Overtime - Sr Center	\$770.59	\$2,800.25	\$5,394.76	\$917.17	\$2,500.00	\$5,394.76		
5130-61	Overtime - Library	\$0.00	\$1,951.24	\$1,219.59	\$476.70	\$1,500.00	\$1,951.24		
5148	Stipend	\$0.00	\$0.00	\$3,539.71	\$3,486.08	\$0.00	\$3,539.71		
Personnel Sub-Total:		\$1,431,580.01	\$1,545,354.02	\$1,737,072.10	\$1,783,147.29	\$2,002,274.00	\$1,783,147.29		
5211-11	Electricity - Town Hall	\$14,777.84	\$14,832.96	\$35,112.21	\$17,555.01	\$20,500.00	\$35,112.21		
5211-21	Electricity - Police Station	\$44,831.63	\$34,300.04	\$30,626.16	\$34,520.55	\$43,505.00	\$44,831.63		
5211-22	Electricity - Fire Station	\$17,741.39	\$16,042.89	\$16,731.94	\$17,690.58	\$19,600.00	\$17,741.39		
5211-23	Electricity - Nextel Tower	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00		
5211-32	Electricity - Cedar	\$44,760.98	\$49,048.83	\$51,264.15	\$53,190.05	\$61,000.00	\$53,190.05		
5211-33	Electricity - Center	\$33,893.82	\$35,310.35	\$37,377.18	\$40,567.83	\$7,900.00	\$40,567.83		
5211-34	Electricity - Sylvester	\$12,223.92	\$12,061.36	\$13,846.30	\$16,413.34	\$17,900.00	\$16,413.34		
5211-35	Electricity - Middle School	\$119,164.57	\$112,621.80	\$113,324.10	\$109,815.23	\$113,500.00	\$119,164.57		
5211-36	Electricity - High School	\$148,548.87	\$202,619.97	\$197,497.24	\$228,116.99	\$210,500.00	\$228,116.99		
5211-37	Electricity - Salmond	\$8,555.20	\$7,373.45	\$7,105.64	\$8,299.42	\$13,350.00	\$8,555.20		
5211-41	Electricity - DPW Facility	\$8,756.52	\$7,986.04	\$9,661.24	\$8,747.23	\$10,500.00	\$9,661.24		
5211-42	Electricity - Cemetery Garage	\$863.04	\$789.43	\$911.14	\$1,282.18	\$1,000.00	\$1,282.18		
5211-41	Electricity - Sr Center	\$8,596.53	\$12,241.43	\$12,773.15	\$13,072.01	\$14,800.00	\$13,072.01		
5211-61	Electricity - Library	\$22,663.29	\$22,758.91	\$24,702.90	\$27,362.33	\$27,347.00	\$27,362.33		
5211-72	Electricity - Stetson House	\$0.00	\$0.00	\$355.11	\$708.11	\$1,000.00	\$708.11		
5212	Gas	\$0.00	\$0.00	\$0.00	\$779.30	\$0.00	\$779.30		
5212-11	Gas - Town Hall	\$10,300.72	\$12,335.49	\$11,971.82	\$9,761.29	\$14,210.00	\$12,335.49		
5212-21	Gas - Police Station	\$11,595.67	\$19,695.68	\$12,702.54	\$11,231.53	\$16,200.00	\$19,695.68		
5212-22	Gas - Fire Station	\$15,942.59	\$20,909.27	\$18,652.10	\$14,391.04	\$16,000.00	\$20,909.27		
5212-32	Gas - Cedar	\$62,220.62	\$73,742.49	\$59,672.64	\$46,355.74	\$60,300.00	\$73,742.49		
5212-33	Gas - Center	\$48,216.03	\$42,824.16	\$44,597.77	\$42,515.42	\$47,700.00	\$48,216.03		
5212-34	Gas - Sylvester	\$20,991.84	\$36,074.84	\$22,902.55	\$17,500.74	\$25,000.00	\$36,074.84		
5212-35	Gas - Middle School	\$73,237.70	\$79,249.33	\$68,000.30	\$48,411.54	\$58,000.00	\$79,249.33		
5212-36	Gas - High School	\$33,708.07	\$57,560.07	\$49,416.91	\$43,741.16	\$50,000.00	\$57,560.07		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
5212-37	Gas - Salmond	\$14,591.05	\$19,352.24	\$19,359.77	\$15,232.17	\$22,833.00	\$19,359.77		
5212-41	Gas - DPW Facility	\$8,838.76	\$11,611.19	\$7,778.72	\$3,733.63	\$10,325.00	\$11,611.19		
5212-42	Gas - Cemetery	\$1,669.19	\$1,838.87	\$1,625.67	\$1,478.94	\$2,580.00	\$1,838.87		
5212-51	Gas - Sr Center	\$2,928.40	\$3,949.67	\$3,284.87	\$2,970.62	\$4,420.00	\$3,949.67		
5212-61	Gas - Library	\$9,340.36	\$11,911.96	\$10,226.51	\$8,646.19	\$14,275.00	\$11,911.96		
5212-72	Gas - Stetson House	\$0.00	\$0.00	\$1,359.74	\$159.21	\$3,000.00	\$1,359.74		
5230	BLD Maint	\$0.00	\$711.00	\$0.00	\$8.91	\$0.00	\$711.00		
5230-11	BLD Maint - Town Hall	\$23,791.37	\$34,601.48	\$29,794.73	\$25,423.71	\$20,030.00	\$34,601.48		
5230-21	BLD Maint - Police Station	\$7,830.41	\$11,396.08	\$7,456.96	\$64,344.10	\$10,010.00	\$64,344.10		
5230-22	BLD Maint - Fire Station	\$903.71	\$38,496.92	\$56,769.63	\$59,922.98	\$12,380.00	\$59,922.98		
5230-32	BLD Maint - Cedar	\$7,920.65	\$24,009.96	\$30,146.26	\$50,919.29	\$27,240.00	\$50,919.29		
5230-33	BLD Maint - Center	\$6,949.42	\$21,747.59	\$37,831.50	\$28,509.30	\$26,500.00	\$37,831.50		
5230-34	BLD Maint - Sylvester	\$714.95	\$33,140.59	\$15,769.11	\$10,199.99	\$24,570.00	\$33,140.59		
5230-35	BLD Maint - Middle School	\$15,625.51	\$93,912.09	\$68,399.87	\$47,920.48	\$65,200.00	\$93,912.09		
5230-36	BLD Maint - High School	\$22,725.44	\$108,189.25	\$114,388.36	\$98,442.41	\$80,030.00	\$114,388.36		
5230-37	BLD Maint - Salmond	\$6,679.67	\$16,130.03	\$15,371.85	\$16,405.00	\$15,590.00	\$16,405.00		
5230-41	BLD Maint - DPW Facility	\$12,299.90	\$5,242.06	\$2,024.32	\$39,303.85	\$5,145.00	\$39,303.85		
5230-42	BLD Maint - Cemetery Garage	\$5,174.43	\$581.64	\$437.68	\$177.25	\$640.00	\$5,174.43		
5230-51	BLD Maint - Sr Center	\$562.93	\$14,696.96	\$10,766.62	\$9,808.97	\$12,625.00	\$14,696.96		
5230-61	BLD Maint - Library	\$2,696.48	\$9,512.30	\$6,143.03	\$9,732.92	\$13,080.00	\$9,732.92		
5230-72	BLD Maint - Stetson	\$0.00	\$1,105.00	\$5,031.16	\$1,359.97	\$5,000.00	\$5,031.16		
5230-74	BLD Maint - Schools	\$5,053.31	\$24,412.64	\$27,997.36	\$33,770.49	\$33,700.00	\$33,770.49		
5240	Vehicle Maint	\$17,573.17	\$5,894.04	\$14,125.84	\$17,580.83	\$18,000.00	\$17,580.83		
5250-11	Equip Maint - Town Hall	\$1,024.43	\$1,890.00	\$468.30	\$2,369.85	\$10,450.00	\$2,369.85		
5250-21	Equip Maint - Police Station	\$417.72	\$1,061.75	\$560.19	\$3,376.63	\$5,920.00	\$3,376.63		
5250-22	Equip Maint - Fire Station	\$100.00	\$3,635.92	\$198.94	\$2,193.04	\$3,966.00	\$3,635.92		
5250-32	Equip Maint - Cedar	\$4,951.15	\$6,595.78	\$874.09	\$2,772.32	\$12,530.00	\$6,595.78		
5250-33	Equip Maint - Center	\$3,891.75	\$8,457.25	\$4,824.33	\$3,589.09	\$19,230.00	\$8,457.25		
5250-34	Equip Maint - Sylvester	\$792.42	\$3,387.25	\$0.00	\$760.59	\$4,510.00	\$3,387.25		
5250-35	Equip Maint - Middle School	\$5,332.12	\$5,602.53	\$4,416.56	\$2,389.14	\$16,460.00	\$5,602.53		
5250-36	Equip Maint - High School	\$11,279.53	\$18,668.49	\$5,772.40	\$29,376.23	\$20,300.00	\$29,376.23		
5250-37	Equip Maint - Salmond	\$1,897.00	\$1,569.50	\$347.52	\$255.00	\$3,000.00	\$1,897.00		
5250-41	Equip Maint - DPW Facility	\$163.25	\$996.40	\$592.76	\$0.00	\$500.00	\$996.40		
5250-42	Equip Maint - Cemetery Garage	\$0.00	\$37.50	\$36.59	\$0.00	\$0.00	\$37.50		
5250-51	Equip Maint - Sr Center	\$792.76	\$3,308.16	\$0.00	\$1,962.19	\$3,255.00	\$3,308.16		
5250-61	Equip Maint - Library	\$658.20	\$700.00	\$0.00	\$1,159.20	\$5,350.00	\$1,159.20		
5250-74	Equip Maint - Schools	\$7,560.08	\$11,337.40	\$7,571.59	\$6,409.89	\$7,200.00	\$11,337.40		
5319	Other Contracted Services	\$245,240.18	-\$129.92	-\$47,415.00	\$7,797.63	\$0.00	\$245,240.18		
5319-11	Other Contracted Services - TH	\$0.00	\$12,885.27	\$36,163.16	\$2,309.67	\$4,000.00	\$36,163.16		
5319-21	Other Contracted Services - Police	\$0.00	\$6,425.54	\$9,397.08	\$15,107.02	\$2,500.00	\$15,107.02		
5319-22	Other Contracted Services - Fire	\$0.00	\$4,920.56	\$21,333.26	\$3,484.62	\$5,000.00	\$21,333.26		
5319-32	Other Contracted Services - Cedar	\$0.00	\$3,734.59	\$16,144.87	\$4,213.58	\$4,800.00	\$16,144.87		
5319-33	Other Contracted Services - Center	\$0.00	\$9,986.59	\$18,954.01	\$4,360.19	\$4,300.00	\$18,954.01		
5319-34	Other Contracted Services - Sylv	\$0.00	\$3,491.48	\$3,916.35	\$2,182.34	\$3,300.00	\$3,916.35		
5319-35	Other Contracted Services - MS	\$0.00	\$13,144.01	\$23,652.69	\$7,583.86	\$5,900.00	\$23,652.69		
5319-36	Other Contracted Services - HS	\$0.00	\$70,495.57	\$54,913.36	\$23,626.37	\$7,155.00	\$70,495.57		
5319-37	Other Contracted Services - Salmond	\$0.00	\$1,707.00	\$19,740.33	\$3,073.00	\$2,400.00	\$19,740.33		
5319-41	Other Contracted Services - HW	\$0.00	\$0.00	\$6,838.70	\$1,180.50	\$0.00	\$6,838.70		
5319-43	Other Contracted Services - Admin	\$0.00	\$11,566.00	\$1,595.91	\$11,506.66	\$12,200.00	\$11,566.00		
5319-51	Other Contracted Services - COA	\$0.00	\$2,878.70	\$16,410.00	\$3,029.00	\$2,670.00	\$16,410.00		
5319-61	Other Contracted Services - Lib	\$0.00	\$2,965.00	\$4,732.36	\$1,293.36	\$700.00	\$4,732.36		
5319-72	Other Contracted Services - Stetson	\$0.00	\$0.00	\$0.00	\$922.50	\$500.00	\$922.50		
5319-74	Other Contracted Services - Schools	\$0.00	\$5,557.00	\$9,910.00	\$7,598.00	\$1,400.00	\$9,910.00		
5319-75	Other Contracted Services - HS Field	\$0.00	\$75,821.87	\$6,900.00	\$64,122.22	\$45,000.00	\$75,821.87		
5340	Telephone - Centrex System	\$45,410.71	\$52,809.32	\$61,457.78	\$58,252.28	\$67,900.00	\$61,457.78		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
5340-41	Telephone - DPW Facility	\$1,007.99	\$382.03	\$382.03	\$382.03	\$630.00	\$1,007.99		
5340-42	Telephone - Cemetery Garage	\$58.32	\$794.48	\$824.99	\$858.80	\$720.00	\$858.80		
5340-43	Telephone - DPW Administration	\$0.00	\$5,436.18	\$6,299.83	\$6,625.22	\$6,691.00	\$6,625.22		
5340-51	Telephone - Senior Center	\$4,073.31	\$4,919.64	\$4,106.16	\$5,494.66	\$7,224.00	\$5,494.66		
5423	Suplies (Copier)	\$3,833.17	\$3,811.00	\$246.96	\$41.32	\$7,000.00	\$3,833.17		
5450-11	Custodial Supplies - TH	\$0.00	\$306.31	\$112.96	\$100.00	\$2,500.00	\$306.31		
5450-21	Custodial Supplies - Police	\$0.00	\$12.98	\$0.00	\$184.40	\$2,000.00	\$184.40		
5450-22	Custodial Supplies - Fire	\$0.00	\$0.00	\$394.38	\$89.24	\$800.00	\$394.38		
5450-37	Maintenance Supplies - Salmond	\$0.00	\$2,003.55	\$2,475.96	\$1,593.00	\$0.00	\$2,475.96		
5450-43	Custodial Supplies - Admin	\$0.00	\$14,271.24	\$13,319.18	\$5,535.11	\$2,500.00	\$14,271.24		
5450-51	Custodial Supplies - COA	\$0.00	\$154.75	\$0.00	\$0.00	\$1,000.00	\$154.75		
5450-61	Custodial Supplies - Lib	\$0.00	\$53.30	\$0.00	\$0.00	\$800.00	\$53.30		
5450-74	Custodial Supplies - Schools SW	\$0.00	\$49,731.24	\$37,604.62	\$106,955.10	\$100,875.00	\$106,955.10		
5585-11	Uniforms - TH	\$0.00	\$1,687.46	\$800.00	\$797.36	\$800.00	\$1,687.46		
5585-21	Uniforms - Police	\$0.00	\$725.00	\$799.07	\$844.00	\$800.00	\$844.00		
5585-32	Uniforms - Cedar	\$0.00	\$470.64	\$2,177.12	\$2,280.95	\$2,400.00	\$2,280.95		
5585-33	Uniforms - Center	\$0.00	\$817.00	\$2,395.87	\$2,139.68	\$2,400.00	\$2,395.87		
5585-34	Uniforms - Sylv	\$0.00	\$699.92	\$1,269.46	\$1,420.42	\$1,600.00	\$1,420.42		
5585-35	Uniforms - MS	\$0.00	\$1,526.88	\$3,233.31	\$4,812.69	\$4,000.00	\$4,812.69		
5585-36	Uniforms - HS	\$0.00	\$1,650.92	\$4,194.32	\$2,956.74	\$4,000.00	\$4,194.32		
5585-37	Uniforms - Salmond	\$0.00	\$300.00	\$793.12	\$791.19	\$800.00	\$793.12		
5585-43	Uniforms - Admin	\$0.00	\$1,655.20	\$0.00	\$536.40	\$1,500.00	\$1,655.20		
5585-51	Uniforms - COA	\$0.00	\$434.17	\$182.66	\$125.00	\$480.00	\$434.17		
5585-61	Uniforms - Lib	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00		
5585-74	Uniforms - Maint	\$0.00	\$4,323.07	\$4,979.72	\$4,140.85	\$4,175.00	\$4,979.72		
5860-43	Equipment Purchase - Admin	\$0.00	\$2,915.72	\$659.79	\$203.87	\$4,000.00	\$2,915.72		
5860-74	Equipment Purchase - Maint	\$0.00	\$2,377.42	\$0.00	\$0.00	\$0.00	\$2,377.42		
5861	Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00		
	Expenses Sub-Total:	\$1,456,581.43	\$1,861,106.26	\$1,742,877.07	\$1,785,243.83	\$1,730,876.00	\$1,861,106.26		
	Public Buildings Sub-Total:	\$2,888,161.44	\$3,406,460.28	\$3,479,949.17	\$3,568,391.12	\$3,733,150.00	\$3,568,391.12		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
Public Works Department		\$2,598,356.56	\$2,908,583.92	\$3,116,497.44	\$2,892,253.91	\$2,995,004.00	\$3,116,497.44		
421 - DPW Administration									
5110	Salaries - Appointed	\$141,208.08	\$132,510.78	\$165,818.46	\$169,761.09	\$178,135.00	\$169,761.09		
5113	Salaries - Clerical	\$33,182.38	\$41,727.06	\$43,626.32	\$41,909.88	\$44,041.00	\$43,626.32		
5130	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$917.00	\$0.00		
5148	Stipend	\$0.00	\$0.00	\$3,539.71	\$3,486.08	\$0.00	\$3,539.71		
	Personnel Sub-Total:	\$174,390.46	\$174,237.84	\$212,984.49	\$215,157.05	\$223,093.00	\$215,157.05		
5250	Equipment Maintenance	\$2,654.32	\$1,394.90	\$936.00	\$1,356.13	\$1,000.00	\$2,654.32		
5310	Engineering	\$21,115.36	\$29,984.05	\$3,500.00	\$18,305.00	\$20,000.00	\$29,984.05		
5319	Other Contracted Services	\$9,688.00	\$23,691.06	\$10,767.09	\$15,717.51	\$14,200.00	\$23,691.06		
5340	Telephone	\$4,799.50	\$11,149.77	\$10,410.92	\$9,933.66	\$12,300.00	\$11,149.77		
5344	Advertising	\$2,797.39	\$1,030.96	\$377.56	\$724.01	\$1,200.00	\$2,797.39		
5345	Postage & Mail Permits	\$66.15	\$1,520.49	\$2,230.32	\$3,184.51	\$2,100.00	\$3,184.51		
5420	Office Supplies	\$4,028.33	\$9,205.74	\$8,875.43	\$8,332.37	\$7,000.00	\$9,205.74		
5421	Printing & Stationary	\$208.50	\$3,752.42	\$221.76	\$5,056.73	\$2,300.00	\$5,056.73		
5585	Uniforms	\$403.20	\$258.00	\$1,118.19	\$512.84	\$800.00	\$1,118.19		
5720	Registration Fees	\$1,399.00	\$518.04	\$324.00	\$0.00	\$400.00	\$1,399.00		
5730	Dues	\$992.50	\$980.50	\$1,062.50	\$1,087.50	\$1,200.00	\$1,087.50		
	Expenses Sub-Total:	\$54,663.31	\$83,485.93	\$43,456.18	\$64,210.26	\$62,500.00	\$83,485.93		
	DPW Administration Sub-Total:	\$229,053.77	\$257,723.77	\$256,440.67	\$279,367.31	\$285,593.00	\$279,367.31		
422 - DPW Highway									
5114	Salaries & Wages Perm F/T	\$338,482.44	\$326,121.54	\$393,204.87	\$367,402.72	\$381,440.00	\$393,204.87		
5130	Overtime	\$30,755.91	\$30,809.25	\$37,921.52	\$37,258.20	\$18,100.00	\$37,921.52		
5140	Other Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$25,475.00	\$0.00		
	Personnel Sub-Total:	\$369,238.35	\$356,930.79	\$431,126.39	\$404,660.92	\$425,015.00	\$431,126.39		
5240	Vehicle Maintenance	\$20,327.19	\$22,897.18	\$16,696.27	\$37,993.85	\$24,500.00	\$37,993.85		
5241	Vehicle Maint - General	\$8,384.75	\$6,666.45	\$11,885.46	\$18,023.50	\$0.00	\$18,023.50		
5242	Vehicle Maint - Street Sweeping	\$4,000.96	\$0.00	\$0.00	\$2,143.67	\$4,000.00	\$4,000.96		
5250	Equipment Maintenance	\$6,339.78	\$4,713.28	\$10,331.98	\$24,647.80	\$3,000.00	\$24,647.80		
5280	Safety Programs	\$109.00	\$2,405.81	\$1,786.01	\$671.66	\$3,700.00	\$2,405.81		
5281	Details - Contracted Services	\$6,449.30	\$11,742.23	\$11,706.20	\$15,283.17	\$15,000.00	\$15,283.17		
5285	Line Painting	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00		
5318	OCS - General	\$0.00	\$66,984.97	\$48,653.20	\$68,200.31	\$85,080.00	\$68,200.31		
5470	Asphalt - General	\$0.00	\$12,073.38	\$23,423.82	\$8,891.77	\$14,400.00	\$23,423.82		
5585	Uniforms	\$5,751.15	\$4,535.51	\$6,807.75	\$6,317.77	\$6,400.00	\$6,807.75		
5590	Materials & Supplies	\$2,101.20	\$16,536.85	\$18,086.03	\$8,586.07	\$15,000.00	\$18,086.03		
5715	License Renewals	\$210.00	\$848.60	\$570.00	\$504.95	\$740.00	\$848.60		
5720	Registration Fees	\$2,000.00	\$450.00	\$420.00	\$390.00	\$890.00	\$2,000.00		
5855	Signs	\$5,891.09	\$872.52	\$17,307.46	\$6,194.00	\$14,975.00	\$17,307.46		
	Expenses Sub-Total:	\$124,436.74	\$150,726.78	\$167,674.18	\$198,048.52	\$187,685.00	\$198,048.52		
	DPW Highway Sub-Total:	\$493,675.09	\$507,657.57	\$598,800.57	\$602,709.44	\$612,700.00	\$602,709.44		
423 - Snow & Ice Removal									
5130	Overtime	\$127,540.27	\$145,225.49	\$187,999.61	\$97,972.02	\$71,000.00	\$187,999.61		
	Personnel Sub-Total:	\$128,261.87	\$146,396.17	\$196,459.71	\$97,972.02	\$71,000.00	\$196,459.71		
5250	Equipment Maintenance	\$57,123.10	\$60,394.23	\$20,202.82	\$82,946.70	\$46,200.00	\$82,946.70		
5275	Vehicle & Machinery Rent	\$234,676.69	\$270,054.00	\$472,849.89	\$187,520.50	\$107,000.00	\$472,849.89		
5476	Road Salt	\$100,790.70	\$210,155.60	\$169,813.26	\$183,108.18	\$162,800.00	\$210,155.60		
5713	Meals Reimbursement	\$0.00	\$0.00	\$726.19	\$583.67	\$0.00	\$726.19		
	Expenses Sub-Total:	\$392,590.49	\$540,603.83	\$663,592.16	\$454,159.05	\$316,000.00	\$663,592.16		
	Snow & Ice Removal Sub-Total:	\$520,852.36	\$687,000.00	\$860,051.87	\$552,131.07	\$387,000.00	\$860,051.87		
424 - Street Lighting									
5211	Electricity	\$50,420.89	\$50,174.49	\$52,938.63	\$62,867.25	\$61,000.00	\$62,867.25		
5590	Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00		
	Expenses Sub-Total:	\$50,420.89	\$50,174.49	\$52,938.63	\$62,867.25	\$64,000.00	\$62,867.25		
	Street Lighting Sub-Total:	\$50,420.89	\$50,174.49	\$52,938.63	\$62,867.25	\$64,000.00	\$62,867.25		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
425 - DPW Public Grounds									
5114	Salaries & Wages Perm F/T	\$229,461.14	\$248,065.37	\$281,567.06	\$271,613.48	\$284,323.00	\$281,567.06		
5121	Wages - Temporary Employees	\$24,580.50	\$28,733.82	\$23,349.05	\$23,511.48	\$32,600.00	\$28,733.82		
5130	Overtime	\$21,123.36	\$22,998.82	\$22,767.14	\$30,346.75	\$25,750.00	\$30,346.75		
5147	Vacation Buyback	\$0.00	\$0.00	\$0.00	\$4,346.48	\$0.00	\$4,346.48		
	Personnel Sub-Total:	\$275,165.00	\$299,798.01	\$327,683.25	\$329,818.19	\$342,673.00	\$329,818.19		
5211	Public Grounds - Electricity	\$3,660.15	\$2,943.42	\$6,030.25	\$8,804.54	\$5,570.00	\$8,804.54		
5240	Vehicle Maintenance	\$5,002.81	\$2,222.35	\$1,304.56	\$2,334.05	\$3,300.00	\$5,002.81		
5241	Public Grounds - General	\$0.00	\$47,429.97	\$36,135.21	\$4,262.10	\$0.00	\$47,429.97		
5241-62	Public Grounds - Cemetery	\$0.00	\$0.00	\$840.00	\$640.48	\$0.00	\$840.00		
5241-64	Public Grounds - Hall	\$0.00	\$2,453.75	\$0.00	\$0.00	\$925.00	\$2,453.75		
5241-65	Public Grounds - Ellis	\$0.00	\$0.00	\$0.00	\$0.00	\$1,280.00	\$0.00		
5241-66	Public Grounds - Myrtle	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00		
5241-68	Public Grounds - Briggs	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00		
5250	Equipment Maintenance	\$16,250.87	\$8,670.00	\$20,336.71	\$33,078.82	\$12,110.00	\$33,078.82		
5280	Safety Programs	\$499.99	\$120.00	\$784.90	\$410.46	\$570.00	\$784.90		
5282	Police Details - Tree	\$2,300.10	\$1,844.70	\$1,887.60	\$5,148.00	\$4,340.00	\$5,148.00		
5319	Other Contracted Services - General	\$25,081.22	\$29,676.64	\$39,098.15	\$70,894.86	\$24,390.00	\$70,894.86		
5585	Uniforms	\$3,471.87	\$4,023.49	\$3,793.33	\$3,806.67	\$4,400.00	\$4,023.49		
5590	Materials & Supplies	\$7,862.22	\$7,080.56	\$1,443.42	\$11,263.77	\$6,950.00	\$11,263.77		
5715	License Renewals	\$250.00	\$430.00	\$475.00	\$661.81	\$605.00	\$661.81		
5720	Registration Fees	\$25.00	\$0.00	\$0.00	\$0.00	\$100.00	\$25.00		
	Expenses Sub-Total:	\$64,508.17	\$106,894.88	\$112,129.13	\$141,305.56	\$65,180.00	\$141,305.56		
	DPW Public Grounds Sub-Total:	\$339,673.17	\$406,692.89	\$439,812.38	\$471,123.75	\$407,853.00	\$471,123.75		
433 - DPW Transfer Station									
5114	Salaries & Wages Perm F/T	\$152,917.13	\$158,552.92	\$136,287.98	\$144,470.48	\$170,722.00	\$158,552.92		
5120	Salaries & Wages Perm P/T	\$27,971.11	\$29,438.46	\$28,911.93	\$22,082.11	\$51,304.00	\$29,438.46		
5130	Overtime	\$22,336.39	\$39,958.04	\$44,517.88	\$25,268.02	\$32,600.00	\$44,517.88		
5141	Shift Differential	\$0.00	\$0.00	\$0.00	\$0.00	\$6,292.00	\$0.00		
	Personnel Sub-Total:	\$203,224.63	\$227,949.42	\$209,717.79	\$191,820.61	\$260,918.00	\$227,949.42		
5211	Electricity	\$12,308.24	\$12,658.32	\$14,864.73	\$16,022.56	\$18,650.00	\$16,022.56		
5230	Building Maintenance	\$2,018.03	\$523.35	\$313.55	\$3,998.37	\$3,700.00	\$3,998.37		
5240	Vehicle Maintenance	\$5,361.65	\$558.32	\$192.15	\$2,877.36	\$3,940.00	\$5,361.65		
52850	Equipment Maintenance	\$23,136.41	\$30,054.00	\$45,590.88	\$36,662.07	\$61,800.00	\$45,590.88		
5280	Safety Programs	\$165.00	\$0.00	\$0.00	\$0.00	\$800.00	\$165.00		
5281	Site Security	\$4,926.16	\$6,016.25	\$3,508.30	\$3,097.83	\$6,450.00	\$6,016.25		
5294	Recycling Services	\$13,644.41	\$15,199.13	\$14,223.78	\$33,946.17	\$45,500.00	\$33,946.17		
5294	Refuse Removal Service	\$297,906.44	\$304,658.42	\$295,763.12	\$323,617.69	\$507,500.00	\$323,617.69		
5296	Hazardous Waste Removal	\$9,870.35	\$7,276.81	\$8,905.55	\$8,459.92	\$10,000.00	\$9,870.35		
5297	Special Waste Services	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00		
5318	Contract Testing	\$21,350.00	\$20,500.00	\$12,771.81	\$12,517.42	\$16,000.00	\$21,350.00		
5319	Other Contracted Services	\$14,829.35	\$5,775.00	\$6,458.25	\$12,565.00	\$18,000.00	\$14,829.35		
5330	Transportation Expense	\$88,995.01	\$99,475.00	\$91,800.00	\$131,120.00	\$42,590.00	\$131,120.00		
5340	Telephone	\$757.25	\$819.67	\$840.98	\$897.97	\$2,660.00	\$897.97		
5585	Uniforms	\$2,423.13	\$2,607.80	\$2,207.85	\$2,472.07	\$3,200.00	\$2,607.80		
5590	Materials & Supplies	\$2,516.54	\$1,123.47	\$2,417.74	\$2,998.93	\$2,200.00	\$2,998.93		
5715	License Renewals	\$0.00	\$75.00	\$359.00	\$0.00	\$200.00	\$359.00		
5720	Registration Fees	\$4,500.00	\$4,500.00	\$6,237.00	\$4,500.00	\$5,100.00	\$6,237.00		
	Expenses Sub-Total:	\$504,707.97	\$511,820.54	\$506,454.69	\$595,753.36	\$750,290.00	\$595,753.36		
	DPW Transfer Station Sub-Total:	\$707,932.60	\$739,769.96	\$716,172.48	\$787,573.97	\$1,011,208.00	\$787,573.97		
499 - DPW Town Gas Pump									
5250	Equipment Maintenance	\$3,858.90	\$4,565.41	\$872.50	\$3,877.20	\$4,000.00	\$4,565.41		
5411	Gasoline	\$139,659.90	\$173,195.27	\$115,482.18	\$98,838.01	\$135,800.00	\$173,195.27		
5412	Diesel Fuel	\$113,229.88	\$81,804.56	\$75,926.16	\$33,765.91	\$86,350.00	\$113,229.88		
5590	Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
	Expenses Sub-Total:	\$256,748.68	\$259,565.24	\$192,280.84	\$136,481.12	\$226,650.00	\$259,565.24		
	DPW Town Gas Pump Sub-Total:	\$256,748.68	\$259,565.24	\$192,280.84	\$136,481.12	\$226,650.00	\$259,565.24		

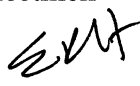
Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
Town-Wide Expenses		\$6,182,159.48	\$6,124,534.18	\$6,636,967.86	\$6,821,324.05	\$7,647,487.00	\$6,821,324.05		
911 - Pension/Retirement									
5171	Plymouth County Retirement	\$2,331,038.00	\$2,426,018.00	\$2,637,067.00	\$2,850,513.65	\$3,069,053.00	\$2,850,513.65		
5172	FICA-Medicare/Town Contribution	\$416,270.69	\$441,548.71	\$469,249.50	\$490,650.66	\$475,000.00	\$490,650.66		
	Expenses Sub-Total:	\$2,747,308.69	\$2,867,566.71	\$3,106,316.50	\$3,341,164.31	\$3,544,053.00	\$3,341,164.31		
	Pension/Retirement Sub-Total:	\$2,747,308.69	\$2,867,566.71	\$3,106,316.50	\$3,341,164.31	\$3,544,053.00	\$3,341,164.31		
912 - Workers Compensation									
5177	Workers' Compensation	\$194,572.95	\$124,859.00	\$137,376.52	\$182,800.61	\$190,000.00	\$194,572.95		
	Expenses Sub-Total:	\$194,572.95	\$124,859.00	\$137,376.52	\$182,800.61	\$190,000.00	\$194,572.95		
	Workers' Compensation Sub-Total:	\$194,572.95	\$124,859.00	\$137,376.52	\$182,800.61	\$190,000.00	\$194,572.95		
913 - Unemployment									
5178	Unemployment Compensation	\$131,427.32	\$79,789.04	\$110,665.85	\$68,196.55	\$85,000.00	\$131,427.32		
	Expenses Sub-Total:	\$131,427.32	\$79,789.04	\$110,665.85	\$68,196.55	\$85,000.00	\$131,427.32		
	Unemployment Compensation Sub:	\$131,427.32	\$79,789.04	\$110,665.85	\$68,196.55	\$85,000.00	\$131,427.32		
914 - Health Insurance									
5175	Group Health Insurance	\$2,864,226.68	\$2,777,829.82	\$2,961,753.24	\$2,886,474.65	\$3,506,384.00	\$2,961,753.24		
	Expenses Sub-Total:	\$2,864,226.68	\$2,777,829.82	\$2,961,753.24	\$2,886,474.65	\$3,506,384.00	\$2,961,753.24		
	Health Insurance Sub-Total:	\$2,864,226.68	\$2,777,829.82	\$2,961,753.24	\$2,886,474.65	\$3,506,384.00	\$2,961,753.24		
915 - Life Insurance									
5176	Group Life Insurance	\$7,200.36	\$7,232.91	\$7,407.72	\$5,680.82	\$10,000.00	\$7,407.72		
5777	Wellness Program	\$0.00	\$14.48	\$1,100.45	\$661.03	\$0.00	\$1,100.45		
	Expenses Sub-Total:	\$7,200.36	\$7,247.39	\$8,508.17	\$6,341.85	\$10,000.00	\$8,508.17		
	Life Insurance Sub-Total:	\$7,200.36	\$7,247.39	\$8,508.17	\$6,341.85	\$10,000.00	\$8,508.17		
916 - Education Benefits									
5317	Employee Training - Municipal Union	\$250.00	\$535.00	\$1,319.00	\$6,200.00	\$6,500.00	\$6,200.00		
	Expenses Sub-Total:	\$250.00	\$535.00	\$1,319.00	\$6,200.00	\$6,500.00	\$6,200.00		
	Education Benefits Sub-Total:	\$250.00	\$535.00	\$1,319.00	\$6,200.00	\$6,500.00	\$6,200.00		
919 - Medical									
5180	Employee Medical	\$8,081.13	\$49,492.97	\$30,856.29	\$29,885.39	\$25,000.00	\$49,492.97		
	Expenses Sub-Total:	\$8,081.13	\$49,492.97	\$30,856.29	\$29,885.39	\$25,000.00	\$49,492.97		
	Employee Medical Sub-Total:	\$8,081.13	\$49,492.97	\$30,856.29	\$29,885.39	\$25,000.00	\$49,492.97		
945 - Risk Management									
5740	Property & Casualty	\$142,970.35	\$145,674.00	\$185,373.68	\$195,826.20	\$195,000.00	\$195,826.20		
5741	General Liability	\$936.00	\$0.00	\$0.00	\$6,465.49	\$0.00	\$6,465.49		
5742	General Insurances	\$36,086.00	\$26,441.71	\$22,423.61	\$34,379.00	\$36,000.00	\$36,086.00		
5745	Public Official Bonds	\$0.00	\$0.00	\$0.00	\$2,695.00	\$2,800.00	\$2,695.00		
5746	Fingerprinting	\$0.00	\$0.00	\$11,325.00	\$7,295.00	\$5,000.00	\$11,325.00		
	Expenses Sub-Total:	\$179,992.35	\$172,115.71	\$219,122.29	\$246,660.69	\$238,800.00	\$246,660.69		
	Risk Management Sub-Total:	\$179,992.35	\$172,115.71	\$219,122.29	\$246,660.69	\$238,800.00	\$246,660.69		
135 - Town Audit									
5301	Town Audit	\$34,100.00	\$32,000.00	\$37,250.00	\$30,500.00	\$41,750.00	\$37,250.00		
5308	Other Audit Services	\$15,000.00	\$13,098.54	\$23,800.00	\$23,100.00	\$0.00	\$23,800.00		
	Expenses Sub-Total:	\$49,100.00	\$45,098.54	\$61,050.00	\$53,600.00	\$41,750.00	\$61,050.00		
	Town Audit Sub-Total:	\$49,100.00	\$45,098.54	\$61,050.00	\$53,600.00	\$41,750.00	\$61,050.00		
Transfers		\$0.00	\$0.00	\$0.00	\$0.00	\$240,100.00	\$0.00		
999 - Other									
5790	Reserve Fund Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$240,100.00	\$0.00		
	Expenses Sub-Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$240,100.00	\$0.00		
	Other Sub-Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$240,100.00	\$0.00		
Other Line Items		\$313,000.96	\$256,003.28	\$0.00	\$0.00	\$0.00	\$313,000.96		
Debt									
710 - Principal		\$3,408,488.50	\$3,360,872.00	\$3,453,534.97	\$3,788,100.99	\$3,570,568.00	\$3,788,100.99		

Account #	Account Description	FY13 Expended	FY14 Expended	FY15 Expended	FY16 Expended	FY18 Town Manager Proposal	FY13-16 Max	Advisory Committee Recommendation	Advisory Committee Explanation
751 - Interest		\$1,762,132.24	\$1,642,293.76	\$1,579,612.78	\$2,022,938.28	\$1,393,051.00	\$2,022,938.28		
752 - Short Term Interest		\$71,291.66	\$105,954.86	\$132,480.97	\$19,672.72	\$40,000.00	\$132,480.97		
755 - Issuance Costs		\$0.00	\$0.00	\$5,449.64	\$0.00	\$10,000.00	\$5,449.64		
	Debt Sub-Total:	\$5,241,912.40	\$5,109,564.10	\$5,171,078.36	\$5,830,711.99	\$5,013,619.00	\$5,830,711.99		
	General Fund Total:	\$47,622,595.82	\$49,415,956.89	\$27,907,573.30	\$28,941,345.24	\$57,294,547.00	\$49,415,956.89		
	Assessor's Annual Overlay Reserve:					\$350,000.00			
	Non-Appropriated Assessments:								
820 - State Assessments				\$513,092.00	\$532,369.00	\$583,019.00	\$532,369.00		
830 - County Tax				\$49,656.00	\$51,421.00	\$52,707.00	\$51,421.00		
	Assessments Sub-Total:	\$0.00	\$0.00	\$562,748.00	\$583,790.00	\$635,726.00	\$583,790.00		
	Total Appropriations:	\$47,622,595.82	\$49,415,956.89	\$28,470,321.30	\$29,525,135.24	\$58,280,273.00	\$49,415,956.89		
	Summary Sub-Totals:								
	Personnel Sub-Total (no school):	\$9,710,300.00	\$9,881,871.14	\$10,726,849.89	\$10,925,274.91	\$12,174,517.00	\$10,925,274.91		
	Expenses Sub-Total (no school):	\$11,118,400.42	\$11,643,060.65	\$12,009,645.05	\$12,185,358.34	\$13,441,296.00	\$12,185,358.34		
	Sub-Total (no school):	\$20,828,700.42	\$21,524,931.79	\$22,736,494.94	\$23,110,633.25	\$25,615,813.00	\$23,110,633.25		
	School:	\$21,551,983.00	\$22,840,242.00	\$0.00	\$0.00	\$26,665,115.00	\$22,840,242.00		
Expense Summary									
	Assessor's Overlay Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00		
	Non-Appropriated	\$0.00	\$0.00	\$562,748.00	\$583,790.00	\$635,726.00	\$583,790.00		
	Departments	\$14,646,540.94	\$15,341,616.61	\$16,099,527.08	\$16,289,309.20	\$17,728,226.00	\$16,289,309.20		
	School	\$21,551,983.00	\$22,840,242.00	\$0.00	\$0.00	\$26,665,115.00	\$22,840,242.00		
	Town-Wide	\$6,182,159.48	\$6,124,534.18	\$6,636,967.86	\$6,821,324.05	\$7,647,487.00	\$6,821,324.05		
	Debt	\$5,241,912.40	\$5,109,564.10	\$5,171,078.36	\$5,830,711.99	\$5,013,619.00	\$5,830,711.99		
	Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$240,100.00	\$0.00		
	Total Appropriations	\$47,622,595.82	\$49,415,956.89	\$28,470,321.30	\$29,525,135.24	\$58,280,273.00	\$49,415,956.89		



TOWN OF HANOVER
ADVISORY COMMITTEE
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339
(781) 826-5000
(781) 826-5239 (fax)
Website: www.hanover-ma.gov

November 10, 2016

To: Troy B.G. Clarkson, Town Manager
Cc: Town of Hanover Board of Selectmen
From: Edward R. Hickey, Chairman 
Re: Town Owned Vehicle Inventory and Controls

I am writing as a follow-up to our email exchange on October 25, 2016 regarding Town owned vehicles. As you will recall, in my email I expressed concern over the apparent lack of available information regarding Town owned vehicle inventory, usage, maintenance and repair costs. Further, I requested that you provide an update regarding the implementation of appropriate controls and data systems for the Town's vehicles. In response, you confirmed that there is no central repository for inventory and other data regarding vehicles and stated "I will work with our department heads to have maintenance information available. We have been working with the Collins Center from UMASS Boston in exploring a data-based vehicle replacement process, but that effort is in its infancy."

As you are aware, the Hanover Town Manager Act enumerates a series of specific duties relative to the administrative aspects of the Town's operation and finances.ⁱ One such enumerated duty is to "*establish control and data systems appropriate to monitoring expenditures by town boards and departments to enable the town manager to make periodic reports to the board of selectmen and the advisory committee on the status of the town's finances.*"ⁱⁱ It is the view of the Advisory Committee that expenditures by Town departments for vehicle purchases, operating costs and maintenance costs are a material aspect of the Town's finances. Given the current inability to provide basic inventory and usage information regarding the existing fleet of Town owned vehicles, we are concerned that appropriate control and data systems for monitoring such expenditures are not presently in place.

Please consider this the Advisory Committee's formal request for you to provide a timeline for establishing such appropriate controls and a date when you would like to appear before the Advisory Committee to present a periodic report with respect to this aspect of the Town's finances.

As always, please do not hesitate to contact me if you have any questions. I look forward to working with you on this matter.

ⁱ See Section 4(B) of Chapter 67 of the Acts of 2009.

ⁱⁱ Section 4(B)(5) of Chapter 67 of the Acts of 2009.

Plate #	Division	Radio	Description	Year	Make	Model	VIN	Miles
M74650	DPW Administration	15	Pickup Truck - DPW Director	2006	FORD	F250	1FTSX21576EA68138	97,754
M162	DPW Administration	16	Pickup Truck - Deputy Supt (Field Operations)	2014	FORD	F250	1FT7X2B60EEA49068	34,181
M91311	DPW Administration	17	Pickup Truck - Deputy Supt (Water Operations)	2015	FORD	F250	1FT7X2B66FEB61665	18,246
M91310	Highway	21	Pickup Truck - Highway Foreman	2015	FORD	F250	1FT7X2B68FEB61666	25,264
M54763	Highway	24	Pickup Truck - Mechanics	2008	FORD	F350	1FTSX31528EB33339	98,118
M83923	Public Grounds	31	Pickup Truck - Public Grounds Foreman	2009	FORD	F250	1FTSX21589EA61056	57,356
M93827	Water Distribution	85	Pickup Truck - Water Distribution	2015	CHEVROLET	k25 Silverado PU 4x4	1GC2KUEG3FZ542990	15,915
M95564	Water Treatment	84	Pickup Truck - Water Treatment	2003	FORD	F350	3FTSF31L23MB40778	123,648
M74637	Water Treatment	86	Pickup Truck - Water Treatment	2006	FORD	F250	1FTSX21596EA68139	115,975
M75155	Highway	32	One Ton Dump Truck	2006	FORD	F450	1FDXF47PX6EC36296	N/A
M92607	Highway	33	One Ton Dump Truck	2015	FORD	F450	1FDUF4HT4FEB81763	18,723
M79140	Highway	34	One Ton Dump Truck	2008	FORD	F450	1FDXF47R48ED31537	51,103
M95293	Highway	35	One Ton Dump Truck	2016	FORD	F450	1FDUF4HY3GEB26010	7,567
M87133	Public Grounds	36	One Ton Dump Truck	2012	FORD	F450	1FDUF4HTOCEC50198	33,067
M72637	Public Grounds	41	One Ton Dump Truck (cemetery)	2005	FORD	F350	1FDSF35P75EA26115	75,124
M76093	Water Distribution	92	One Ton Dump Truck/Compressor	2007	FORD	F450	1FDXF46P17EA79034	48,443
M63437	Highway	49	Sander	1997	GMC		1GDM7H1J9VJ501419	325,185
M54751	Highway	50	Large Dump Truck/Sander	1998	INTERNATIONAL	2500	1HTGBAAR1WH545889	51,817
M63027	Highway	51	Large Dump Truck/Sander	2001	INTERNATIONAL	4900	1HTSDAAR31H364418	45,833
M71694	Highway	52	Large Dump Truck - 10 Wheel (no sander)	2006	INTERNATIONAL	7500	1HTWPAZT86J313666	21,662
M97613	Highway	53	Large Dump Truck/Sander	2017	MACK	GU432	1M2AX34C9HM010760	50
M89599	Highway	54	Large Dump Truck/Sander	2014	INTERNATIONAL	7400	1HTWDAAR5EH793356	10,116
M92605	Highway	55	Large Dump Truck/Sander	2015	INTERNATIONAL	7400	1HTWDAAR1FH708966	3,854
M62628	Highway	56	Large Dump Truck/Sander	2000	INTERNATIONAL	4900	1HTSDAARXYH240656	13,927
M62633	Highway	57	Large Dump Truck (no sander)	1997	INTERNATIONAL	2500	1HTGBAAR8VH452219	37,347
M70280	Highway	58	Large Dump Truck/Sander	2004	INTERNATIONAL	700	1HTWDAAR54J092887	33,316
M95563	Highway	59	Large Dump Truck/Sander	2016	INTERNATIONAL	7400 Dump	3HAWDSTR7GL373341	5,305
M57858	Water Distribution	91	Crane Utility Truck	1999	INTERNATIONAL	4700	1HTSCABM8XH648254	36,816
M80183	Transfer Station	7x	Truck Tractor - moves large trash trailers	1985	MACK	R600	2M2N187Y5FC005849	250,000
M53146	Water Distribution	81	Water Service Van	2013	FORD	E350	1FTSE3EL7DDA43733	48,635
M65885	Water Distribution	82	Water Service Van	2009	FORD	E-350	1FTSE34L79DA69709	79,770
M92611	Water Distribution	83	Water Service Van	2015	CHEVROLET	van	1GCZGTCG2F1161806	29,882
M76915	Transfer Station	N/A	Large MSW Trash Trailer	2008	SPECTEC	Trash Trailer	1S9ES41228S188175	N/A
M76916	Transfer Station	N/A	Large MSW Trash Trailer	2008	SPECTEC	Trash Trailer	1S9ES41228S188176	N/A
M76917	Transfer Station	N/A	Large MSW Trash Trailer	2008	SPECTEC	Trash Trailer	1S9ES41228S188177	N/A
M76918	Transfer Station	N/A	Large MSW Trash Trailer	2008	SPECTEC	Trash Trailer	1S9ES41228S188178	N/A

Plate #	Division	Radio	Description	Year	Make	Model	VIN	Miles
M65886	Highway	N/A	Arrow Board Trailer	2001	WANCO		5F11S101711000729	N/A
M92701	Highway	28	Backhoe/Loader	2015	CAT	430F2	CAT0430FKHWG00183	739.7 hrs
M71680	Highway	29	Backhoe/Loader	2005	CAT	430DIT	CAT0430DVBML05300	5296.8 hrs
M64919	Transfer Station	71	Backhoe/Loader (handles solid waste)	2000	CAT	426C	1YR02161	6305 hrs
M94713	Public Grounds	Chip-15	Wood Chipper	2015	MORBARK	M12R - Chipper	4S8SZ1616FW071997	9.9 hrs
M54175	Public Grounds	Chip-98	Wood Chipper	1998	MORBARK		4S8SZ161XWW022754	1587.1 hrs
M94720	Highway	N/A	Hot-box Trailer	1985	Constr	HotBox	564	N/A
M70412	Highway	25	Front End Loader	2003	JOHN DEERE	644 H	DW644HX588674	9502 hrs
M89298	Highway	26	Front End Loader	2013	JOHN DEERE	544K	1DWQ544KZCDE655405	1404.4 hrs
M54469	Transfer Station	72	Loader (small)	1995	JCB	210	SLP210ALSE0658483	1637 hrs
M80509	Public Grounds	37	Multi-tool Tractor	2008	TRACKLESS	MT 5	MT5T3619	2,000
M93846	Public Grounds	38	Multi-tool Tractor	2015	TRACKLESS	MT 6	MT6-1968	253
M63042	Public Grounds	38-A	Multi-tool Tractor (old emergency snowblower)	2000	TRACKLESS	MT 5	MT5T1755	3,685
M54460	Highway	42	Compressor Platform Truck	1996	INTERNATIONAL	4700	1HTSCABM8TH288588	54,517
M53150	Highway	N/A	Heavy Roller	1990	HYSTER	C330B	B158C3151L	920.9 hrs
M96486	Highway	27	Street Sweeper	2017	FREIGHTLINER	JOHNSON SWEEPER	M2106CXDT3HHHW2266	1,035
M57978	Highway	N/A	Heavy 20-ton Tilt Trailer	1997	HUDSON		10HHTD2A8W1000005	N/A
M53557	Public Grounds	N/A	Utility Landscape Trailer	1996			1C9FS1422P1230130	N/A
M54745	Public Grounds	N/A	Utility Landscape Trailer	1996			1YB321530T1B11088	N/A
M74644	Public Grounds	N/A	Utility Landscape Trailer	2005			1C9FA16245T639066	N/A
M81980	Public Grounds	N/A	Utility Landscape Trailer	2010	CARMATE		5A3C612S0AL001348	N/A
M54134	Water Distribution	N/A	Utility Trailer - Trench Safety Equipment	1999			1C9FA1213XT639105	N/A
M79648	Dog Officer Van	DOG	Dog Officer Van	2007	FORD	E350	1FTSE34L67DB18718	????
M70279	Facility	35 facilit	Sander - facilities	1999	FORD	F450	1FDXF47F9XEE72737	N/A
M57860	Transfer Station	7X	Chassis - pulls roll-off trailer around yard	1999	INTERNATIONAL	2500	1HTGBAAR7XH648252	N/A

End of Report

Plate #	Division	Radio	Description	Year	Make	Model	VIN	In Service
N/A	Highway	N/A	Slide in Sander	2012	TORWEL			Yes
N/A	Highway	N/A	Slide in Sander	2014	TORWEL			Yes
N/A	Highway	N/A	Slide in Sander	2016	NOREASTER			Yes
N/A	Highway	N/A	Small Roller	1997	STONE		Serial#2696099	Yes
N/A	Highway	N/A	Tracked Shovel Dozer	1972	CAT	955k	85J4511	Yes
N/A	Highway	N/A	Small tracked bulldozer/backhoe	1972	JOHN DEERE	350B	155065T	Yes
N/A	Highway	N/A	Slide in Sander	1995	TORWEL			Yes
N/A	Highway	N/A	Slide in Sander	1994	TORWEL			Yes
N/A	Highway	N/A	Slide in Sander	1994	TORWEL			Yes
N/A	Highway	N/A	Slide in Sander	1993	TORWEL			Yes
N/A	Highway	N/A	Slide in Sander	1996	TORWEL			Yes
N/A	Highway	N/A	Slide in Sander	2004	TORWEL			Yes
N/A	Public Grounds	N/A	Cemetery Tractor	1994	FORD		UC27440	Yes
N/A	Public Grounds	N/A	Infield Groomer	2012	TORO			Yes
N/A	Water Treatment	N/A	ATV - collects water samples in woods	1986	SUZUKI			Yes

End of Report

FACILITIES VEHICLES LIST

3/2/2017

Year	VIN	Plate #	Make	Description	Assignment	Mileage
2012	2FMGK5CC7CBD09734	M87144	FORD	FORD FLEX WAGON	Facilities Engineer	25,608
2008	1FMDK02W38GA27494	M87143	FORD	FORD TAURUS WAGON (7 PASS)	Deputy Superintendent	103,356
2008	FTSX21508EE56573	M46478	FORD	FORD F250 PICKUP, SUPERDUTY, RED	Maintenance Foreman	85,908
2006	2FMZA58276BA05223	M90082	FORD	FORD E-250 FREESTAR VAN, HIGH TOP	Custodial Foreman	102,042
2016	1FDRF3H61GEB43385	M94723	FORD	FORD F-350 XL 4x4 SUPERDUTY TRUCK (RACK BODY W/ LIFT GATE)	Maintenance Staff: Transportation, Site work, Snow Plow	4,971
2016	1FTBW2CM6GKA84860	M94711	FORD	FORD TRANSIT VAN	Maintenance Staff (secure tool truck)	4,677
2007	MT5T3605	M80520	TRACKLESS	TRACKLESS MTS TRACTOR	Snow & Grounds	57,313
2006	1FDXF47P06EB92079	M71695	FORD	FORD DRWSUP F-450 (Trash Truck)	Trash Truck; Snow Plow	5,918
2001	1FDWF37F51EC97657	M65810	FORD	FORD F-350 XL SUPERDUTY TRUCK (DUMP/SANDER)	Maintenance Staff: Transportation, Site work, Snow Plow	97,442
2006	J8DC4B16267004579	M90974	GMC	W4500 BOX TRUCK with LIFT GATE	Transporting furnishings for events etc. (temp secure storage)	186,194
1994	BD75048	M52339	FORD	TRACTOR	Grounds Work	3,360