



TOWN OF HANOVER
550 HANOVER STREET
HANOVER, MASSACHUSETTS 02339

Advisory Committee

Hanover Advisory Committee

550 Hanover Street

Hanover, MA 02339

Meeting Minutes

Wednesday, March 28, 2018 - 7:00 pm

Large First Floor Hearing Room

Hanover Town Hall

Committee Attendees

Ted Hickey

Sandra Hayes

Joan Port-Farwell

Jerry O'Hearn

Gavin Little-Gill

Steve Kmito

Brandon Freeman

Steven Freedman

Absent

Nick Morwood

Other Attendees

Lincoln Heineman, Finance Director

Chelsea Stevens, Town Accountant

Emmanuel Dockter, Board of Selectmen

Dr. Thomas Hickey, South Shore Vocational Technical High School Superintendent-Director

Dr. Thomas Raab, Hanover Schools Business Manager

Bill Hartigan, Director of Technology

William Scarpelli, Chair, CPC Board

John Goldthwait, Member, CPC Board

Bob Melone, Build the Boards

Peter Johnson, Chair, Historical Commission

Opening

The meeting was opened at 7:00 p.m. by Chairman, Ted Hickey.

Review of Meeting Minutes

Sandra Hayes made a motion to approve the meeting minutes from March 14th as written. This was seconded by Jerry O'Hearn. All were in favor and the motion passed.

Presentation and Review of the South Shore Vocational High School FY 19 Budget

The School's Superintendent-Director, Dr. Thomas Hickey, presented the Proposed FY 19 Budget. Items that were presented and reviewed were as follows:

- Mission Statement:
 - To provide technical, academic and social experiences to be college and career path ready;
 - Achieve competency in technical and academic standards;
 - Foster independence, civic mindedness, self-awareness and commitment to personal growth.
- Accomplishments:
 - Accountability – high growth scores in 2017 MCAS results; third party credential attainment.
 - Community outreach;
 - Energy efficiency;
 - Employer connections;
 - Increased participation in extra-curricular;
 - Post secondary – dual enrollment with Quincy College underway;
 - Support with Skills Capital Grant;
 - Stronger connections with Massachusetts Rehabilitation Commission in Work Placement;
 - Camera and Security software upgrade;
 - Consolidation of student parking and digital sign.
- Review of Major Cost Areas:
 - FY 19 Operating Budget;
 - FY 19 Budget Proposal - +3.73%, total increase of \$481,723, projected lower total district assessment;
 - FY 19 Personnel (\$286,478);
 - FY 19 Capital Requests (\$412,188);
 - FY 19 Capital Requests – proposed capital expenses;
 - Curriculum and instructional technology highlights
 - Statement of Interest for MSBA Core Program and,
 - Facilities Plan highlights.
- Master Facilities Audit Project – a 10-year capital plan with cost estimates.
- Master Facilities Audit Plan;
- Enrollment and Assessment Information and Trends;
- Town Assessments and Assessment Factors;
- Future Goals:
 - Narrow proficiency gap on MCAS scores;

- Dual enrollment with Quincy College;
- Master Facilities Plan underway;
- Increased parental involvement in career planning;
- Laptop/Chromebook access in all classrooms and,
- Vocational programming.

Presentation and Update of Technology Study Committee

The Committee representatives discussed several needs regarding technology including short-term and long-term goals including:

- A town-wide cost efficient and effective consolidated server;
- An audit to evaluate the level of risk regarding information security;
- Provide software that will analyze and provide quarterly updates for fleet software for fleet vehicles in town;
- Consistent funding to refresh technology;
- Compile an inventory of all software and services;
- An evaluation of managed services;
- Install security cameras at Hanover Middle School and Cedar School so that security cameras are comparable to those at Hanover High School.

Review and Presentation of Hanover Historical Commission

The Hanover Historical Commission reviewed and presented facts on their historical survey they are conducting to update information on buildings in Hanover. Funds were granted for the historical survey last year by the Town. One of the main districts of the current survey is the Four Corners area in Hanover that is one of the most historically significant parts of town. Hanover presently has no historic districts. However, it is the consensus of the Historical Commission that Four Corners is a strong candidate. More in-depth documentation would help to support upgrading the cultural resources in this historical area. The survey is currently reviewing the Stetson House, the John Curtis Library and the Plymouth County of Deeds Building. It will be supported with photographs, original deeds and the review of historic records to identify and update their findings on historical buildings in the town.

The last survey conducted in Hanover was conducted in the 1980's, with much of the information to be inadequate with a significant number of buildings not included in the survey. The current study will include substantially more information to help in identifying historical homes and buildings in Hanover. This will assist homeowners in making educated judgements and decisions on renovations and will help to protect historic buildings within the town. Presently, the Historical Commission has a demolition delay written in the Town's by-law in delaying renovations/demolitions.

The project is being partially funded by the Town of Hanover Community Preservation Committee through Community Preservations Act Funds with a matching Massachusetts Historical Commission Survey and Planning Grant. When the survey is complete, all information will be uploaded on to the Massachusetts Historical Commission's website. Additionally, a

number of significant residential and commercial buildings that were not included in the inventory would be added.

Presentation and Discussion of Recommended Projects from the Community Preservation Committee

Committee members presented the following:

- FY 19 estimated revenues and FY 19 appropriations and set asides;
- Sources of funding other than estimated revenues;
- Open space short and long-term goals:
 - Preserve and protect natural areas, with special interests including conservation properties that are adjacent to critical habitats or watersheds;
 - The conservation and protection of Cardinal Cushing property adjacent to the Third Herring Brook;
 - Improve public access – i.e. Bridge over Torrey Brook to Senior Center trail system, Trail and bog-bridge system on Shingle Mill property;
 - Secure complete “Rail Trail” transformation.
- Park and Recreation Commission Goals:
 - Create and improve recreational spaces and fields in the community;
 - Improve existing playground facilities while planning new playground areas;
 - Implementation of a splash pad (outdoor water facility);
 - Creation of a scenic community common;
 - Preservation of large tracts of undeveloped land;
 - Protection of Hanover’s water supply;
 - Protection of wildlife habitat and corridors;

Build the Boards presented their CPC article to the Advisory Committee

Adjournment

Steve Kmito made the motion to adjourn. The motion was seconded by Joan Port-Farwell. All were in favor and the meeting adjourned at 9:15 pm.